

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JULY 25, 2012

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, July 25, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the July 9, 2012 Regular Council Meeting	7
		b) Minutes of the July 16, 2012 Special Council Meeting	21
<b>DELEGATIONS:</b>	4.	a)	
		b)	
<b>GENERAL REPORTS:</b>	5.	a) Mackenzie Library Board Meeting Minutes – May 22, 2012	27
		b)	
<b>TENDERS:</b>	6.	a) Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) – 1:01 p.m.	31
		b) 2012 Local Crushing and Stockpiling Tender – 1:30 p.m.	33
<b>PUBLIC HEARINGS:</b>	7.	a) None	

<b>COMMUNITY SERVICES:</b>	8.	a)		
		b)		
<b>ENVIRONMENTAL SERVICES:</b>	9.	a)		
		b)		
<b>OPERATIONS:</b>	10.	a)	Spruce Road Drainage (Twp Rd 107-2)	35
		b)		
		c)		
<b>PLANNING &amp; DEVELOPMENT:</b>	11.	a)	Development Permit 174-DP-12 for a Professional Office on Plan 072 2347, Block 4, Lot 31 (1018 Tower Road) Direct Control "DC" (Zama)	41
		b)	Development Permit Application 175-DP-12 Hanger at the La Crete Airport (La Crete Rural)	53
		c)		
		d)		
<b>ADMINISTRATION/ CORPORATE SERVICES:</b>	12.	a)	La Crete Recreation Society – Blumenort Tennis Courts	67
		b)	Fort Vermilion Research Facility	71
		c)	AUMA Convention	83
		d)	Financial Report – June 30, 2012	101
		e)		
		f)		
<b>INFORMATION / CORRESPONDENCE:</b>	13.	a)	Information /Correspondence	111

**IN CAMERA  
SESSION:**

14. a) Legal  
• Emergency Fire Dispatch Services Agreement
- b) Labour
- c) Land

**NEXT MEETING  
DATE:**

15. a) Regular Council Meeting  
Wednesday, August 22, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

16. a) Adjournment





## **MACKENZIE COUNTY REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the July 9, 2012 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the July 9, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the July 9, 2012 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Monday, July 9, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Carol Gabriel	Manager of Legislative & Support Services
Liane Lambert	Development Officer
Samuel Wahab	Planner

**ALSO PRESENT:** Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on July 9, 2012 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:08 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-07-457 MOVED** by Deputy Reeve Sarapuk

That the agenda be approved as presented.

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**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the June 27, 2012 Regular Council Meeting**

**MOTION 12-07-458**

**MOVED** by Councillor Bateman

That the minutes of the June 27, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**5. a) CAO Report**

**MOTION 12-07-459**

**MOVED** by Councillor Derksen

That the CAO report for July 2012 be received for information.

**CARRIED**

**5. b) Municipal Planning Commission Meeting Minutes – May 24 and June 7, 2012**

**MOTION 12-07-460**

**MOVED** by Councillor Wardley

That the Municipal Planning Commission meeting minutes of May 24 and June 7, 2012 be received for information.

**CARRIED**

**COMMUNITY  
SERVICES:**

**8. a) Bylaw 866-12 Hamlet Residential Waste Collection**

**MOTION 12-07-461**

**MOVED** by Councillor D. Driedger

That second reading be given to Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County as amended.

**CARRIED UNANIMOUSLY**

**MOTION 12-07-462**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 866-12 being a Hamlet Residential Waste Collection bylaw for Mackenzie County.

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**CARRIED**

**8. c) La Crete Residential Waste Collection Contract**

**MOTION 12-07-463**

Requires 2/3

**MOVED** by Councillor Bateman

That the 2012 Budget be amended to include acquiring two 40 yard bins for the La Crete Waste Transfer Station to accommodate the residential waste collection program for a total of \$20,000 with the funding coming from the General Capital Reserve.

**CARRIED**

**MOTION 12-07-464**

Requires 2/3

**MOVED** by Councillor Bateman

That the 2012 budget be amended by including \$15,351 (\$5.95 x 860 sites x 3 months) in solid waste revenues (1-42-40-00-420) and \$15,351 in waste collection expenses (2- 42-40-00 235).

**CARRIED UNANIMOUSLY**

**MOTION 12-07-465**

Requires 2/3

**MOVED** by Councillor J. Driedger

That the 2012 budget be amended by including \$55,220 (\$55.80 x 900 receptacles) in solid waste revenues (1-42-40-00-420) and \$55,220 in solid waste expenses (2-42-40-00-511).

**CARRIED**

**MOTION 12-07-466**

**MOVED** by Councillor Wardley

That the Collection of La Crete Residential Waste contract be awarded to D&E Ventures with a start date of October 1, 2012 subject to an approval granted from the Alberta Utilities Commission as per the Municipal Government Act.

**CARRIED**

**MOTION 12-07-467**

**MOVED** by Councillor Flett

That administration prepares and distributes an information letter to all affected ratepayers regarding the residential waste

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collection procedure and pricing.

**CARRIED**

**8. b) Bylaw 869-12 Fee Schedule Bylaw**

**MOTION 12-07-468**  
Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 869-12 being the Fee Schedule Bylaw for Mackenzie County as amended.

**CARRIED**

**MOTION 12-07-469**  
Requires 2/3

**MOVED** by Reeve Neufeld

That second reading be given to Bylaw 869-12 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

**MOTION 12-07-470**  
Requires unanimous

**MOVED** by Councillor Braun

That consideration be given to proceed to third reading of Bylaw 869-12 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED UNANIMOUSLY**

**MOTION 12-07-471**  
Requires 2/3

**MOVED** by Councillor D. Driedger

That third reading be given to Bylaw 869-12 being the Fee Schedule Bylaw for Mackenzie County.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:03 a.m. and reconvened the meeting at 11:15 a.m.

**8. d) Surplus Fire Truck Sale**

**MOTION 12-07-472**

**MOVED** by Councillor Bateman

That Unit #9104 be sold at a consignment auction within the region on an as is –where is basis.

**CARRIED**

## 10. b) Fort Vermilion Spray Park

**MOTION 12-07-473**

**MOVED** by Councillor Flett

That \$135,000 be included in the 2013 budget for the Fort Vermilion Spray Park (recirculating system) project based on a 50/50 share of the estimated cost of \$350,000.00.

**CARRIED**

**DELEGATION:**

Doug Smith, Forestry Program Manager with Sustainable Resource Development, provided an update to Council regarding the fires in the Mackenzie Region.

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:59 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw 860-12 Land Use Bylaw Amendment to Rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 "RC2" to Agricultural "A" (Rural La Crete)**

Reeve Neufeld called the public hearing for Bylaw 860-12 to order at 1:00 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 860-12 was properly advertised. Liane Lambert, Development Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Development Officer, presented the Development Authority's submission and indicated that first reading was given on May 1, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification between extensive and intensive agriculture.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 860-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would

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like to speak in regards to the proposed Bylaw 860-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 860-12 at 1:03 p.m.

**MOTION 12-07-474**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A).

**CARRIED**

**MOTION 12-07-475**

**MOVED** by Councillor Derksen

That third reading be given to Bylaw 860-12, being a Land Use Bylaw amendment to rezone Plan 992 5332; Block 1; Lot 3 from Rural Country Residential 2 (RC2) to Agricultural (A).

**CARRIED**

**8. e) Recreation Facilities - Grounds Improvements**

**MOTION 12-07-476**

**MOVED** by Councillor Wardley

That administration be instructed to obtain quotes for parking lot improvements at the La Crete Arena and Zama Community Hall, and walking path extension in the Hamlet of Fort Vermilion along River Road from 45<sup>th</sup> street to D.A. Thomas Park, and bring these to Council for a decision at the next meeting.

**CARRIED**

**ENVIRONMENTAL SERVICES:**

**9. a) None**

**OPERATIONS:**

**10. a) La Crete 105<sup>th</sup> Avenue**

**MOTION 12-07-477**

Requires 2/3

**MOVED** by Councillor J. Driedger

That the 2012 Budget be amended by cancelling the BF-81336 project and reallocating the \$90,000 in Municipal Sustainable Initiative (MSI) funding to a new project – La Crete 105<sup>th</sup> Ave Reconstruction and that a new MSI application be submitted.

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Councillor Jorgensen requested a recorded vote.

In Favor

Councillor Derksen  
Councillor J. Driedger  
Reeve Neufeld  
Deputy Reeve Sarapuk  
Councillor D. Driedger  
Councillor Braun

Opposed

Councillor Flett  
Councillor Bateman  
Councillor Wardley  
Councillor Jorgensen

**DEFEATED**

**MOTION 12-07-478**

Requires 2/3

**MOVED** by Councillor Wardley

That the County complete repairs to the gravel surface on 105<sup>th</sup> street using internal resources with funding coming from the Roads Reserve to a maximum of \$50,000.00.

Councillor J. Driedger requested a recorded vote.

**CARRIED UNANIMOUSLY**

**DELEGATION:**

**4. a) Green Hectares/ FVSD Community Connector Pilot Project – 1:30 p.m.**

Presentation by Dana Penrice, Program Manager, and Barb Adekat, Green Hectares Facilitator, regarding the Green Hectares project.

Reeve Neufeld recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:06 p.m.

**TENDERS:**

**6. a) High Level Flood Control Phase II & III**

**MOTION 12-07-479**

**MOVED** by Deputy Reeve Sarapuk

That the tenders for the High Level Flood Control Phase II & III Project be opened.

**CARRIED**

Tenders Received

Dechant Construction	\$1,482,965.67
Forest Trotter	\$ 909,300.00

**MOTION 12-07-480**

Requires 2/3

**MOVED** by Councillor Bateman

That the 2012 budget be amended to include an additional \$190,000.00 for the High Level Flood Control Phase II & III Project with funding coming from the Grants to Other Governments.

**CARRIED**

**MOTION 12-07-481**

**MOVED** by Councillor Bateman

That the tender for the High Level Flood Control Phase II & III Project be awarded to Forest Trotter Contracting.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Bylaw 868-12 Land Use Bylaw Amendment to Add Auction Mart to the Hamlet Commercial 2 “HC2” Zoning**

**MOTION 12-07-482**

**MOVED** by Councillor Derksen

That first reading be given to Bylaw 868-12, being a Land Use Bylaw Amendment to add “Auction Mart” to Discretionary Uses in the Hamlet Commercial 2 “HC2” zoning.

**CARRIED**

**11. b) Town of High Level Land Use Amendment Bylaw 661-97 Referral**

**MOTION 12-07-483**

**MOVED** by Councillor Bateman

That a letter be sent to the Town of High Level advising that Mackenzie County has no issues with the proposed amendment to their Land Use Bylaw 661-97.

**CARRIED**

**ADMINISTRATION/  
CORPORATE  
SERVICES:**

**12. a) Local Authorities Election Act**

**MOTION 12-07-484**

**MOVED** by Councillor Flett

That the Local Authorities Election Act consultation survey

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form be completed by Council as a whole and submitted to the AAMDC prior to July 31, 2012.

**CARRIED**

**12. b) Target 2014: Building the Future – Federation of Canadian Municipalities Campaign**

**MOTION 12-07-485**

**MOVED** by Councillor Wardley

**WHEREAS**, The Building Canada Plan and a number of important federal-provincial transfer agreements vital to Canada's cities and communities, will expire in March 2014;

**WHEREAS**, Federal investments over the last few years have helped to slow the decline of our cities and communities, and the Government of Canada has committed to develop a new long-term plan for municipal infrastructure funding in consultation with municipal and provincial/territorial governments;

**WHEREAS**, a seamless transition from the Building Canada Plan to a new long term plan is necessary to ensure that municipalities can continue planning their capital spending effectively;

**WHEREAS**, The Federation of Canadian Municipalities (FCM) has launched a campaign to ensure the new plan reflects municipal priorities across the country and asks its member municipalities to pass a Council resolution supporting the campaign;

**AND WHEREAS**, our community has continuing infrastructure needs, such as the \$40M towards infrastructure to serve the new agricultural lands and the \$20M towards providing potable water to our rural residents, that can only be met with through the kind of long-term planning and investment made possible by a national plan;

**THEREFORE BE IT RESOLVED** that Council endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of cities and communities;

**BE IT FURTHER RESOLVED** that Council urges the Minister

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of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Minister of Transport, Infrastructure and Communities, to the Honourable Doug Griffiths, Minister of Municipal Affairs for Alberta, to Chris Warkentin, MP for Peace River, to the Federation of Canadian Municipalities and to the Alberta Association of Municipal District and Counties.

**CARRIED**

**12. c) MMSA – Land Use Framework Joint Meeting  
Attendee**

**MOTION 12-07-486**

**MOVED** by Councillor Bateman

That Councillor Wardley be appointed as the CAO's alternate to attend the MMSA Land Use Framework Joint Meeting on September 21, 2012.

**CARRIED**

**12. d) Assessment Review Board Appointment**

**MOTION 12-07-487**

**MOVED** by Councillor Bateman

That Jerry Chomiak be appointed to the Assessment Review Board for a period ending December 2012.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE**

**13. a) Information/Correspondence**

**MOTION 12-07-488**

**MOVED** by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Neufeld recessed the meeting at 3:06 p.m. and reconvened the meeting at 3:18 p.m.

**MOTION 12-07-489**

**MOVED** by Councillor J. Driedger

That Councillor Jorgensen be appointed as the County representative on the Green Hectares Board with Councillor Flett as the alternate.

**CARRIED**

**MOTION 12-07-490**

**MOVED** by Councillor Wardley

That administration draft a letter regarding Bill C-38 Amendments to the Fisheries Act.

**CARRIED**

**MOTION 12-07-491**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That a letter be sent to AAMDC supporting the continuation of CBC's broadcasting in rural Alberta.

**DEFEATED**

**IN CAMERA SESSION:**

**MOTION 12-07-492**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:27 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

**CARRIED**

**MOTION 12-07-493**

**MOVED** by Councillor Braun

That Council move out of camera at 5:09 p.m.

**CARRIED**

**14. a) Legal – Access to Plan 0023789, Block 1, Lot 1**

**MOTION 12-07-494**

**MOVED** by Deputy Reeve Sarapuk

That administration proceed as discussed regarding the

access to Plan 0023789, Block 1, Lot 1.

**CARRIED**

**14. a) Legal – Winter Petroleum Update**

**MOTION 12-07-495**

**MOVED** by Councillor D. Driedger

That the Winter Petroleum Update be received for information.

**CARRIED**

**14. b) Labour**

**MOTION 12-07-496**

**MOVED** by Councillor Jorgensen

That the labour update be received for information.

**CARRIED**

**14. c) Land – CO<sub>2</sub> EOR**

**MOTION 12-07-497**

**MOVED** by Councillor Wardley

That Motion 12-06-412 be rescinded.

**CARRIED**

**NEXT MEETING  
DATE:**

**15. a) Regular Council Meeting**  
Wednesday, July 25, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**16. a) Adjournment**

**MOTION 12-07-498**

**MOVED** by Councillor Braun

That the meeting be adjourned at 5:10 p.m.

**CARRIED**

These minutes will be presented to Council for approval on July 25, 2012.

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Bill Neufeld  
Reeve

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Joulia Whittleton  
Chief Administrative Officer

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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the July 16, 2012 Special Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the July 16, 2012 Special Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the July 16, 2012 Special Council meeting be adopted as presented.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**MACKENZIE COUNTY  
SPECIAL COUNCIL MEETING**

**July 16, 2012  
7:30 p.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (teleconference, left at 9:00 p.m.)
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Carol Gabriel	Manager of Legislative & Support Services

**ALSO PRESENT:**

- Bruce Mackenzie, Alberta Emergency Management Agency
- Brice Daly, Alberta Emergency Management Agency
- Michelle Shesterniak, Wildfire Prevention Officer, Alberta Environment & Sustainable Resource Development
- Dave Schroeder, Prescribed Fire Program Coordinator, Alberta Environment & Sustainable Resource Development

Minutes of the Special Council meeting for Mackenzie County held on July 16, 2012 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:            1. a) Call to Order**

Reeve Neufeld called the meeting to order at 7:37 p.m.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 12-07-499            MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted as amended to include:

3. c) Elected Officials Roles and Responsibilities – State of Local Emergency (AEMA)

**CARRIED**

**BUSINESS:**

3. a) **Elected Officials Roles & Responsibilities – State of Local Emergency (AEMA)**

**MOTION 12-07-500**

**MOVED** by Councillor Flett

That the presentation by Brice Daly and Bruce Mackenzie, from the Alberta Emergency Management Agency, regarding the elected officials roles and responsibilities during a state of local emergency be received for information.

**CARRIED**

3. b) **Wilson Prairie Fire Update**

**MOTION 12-07-501**

**MOVED** by Councillor Bateman

That the report from Environment & Sustainable Resource Development on the Wilson Prairie fire be received for information.

**CARRIED**

3. c) **Zama Fire – State of Local Emergency**

Councillor Braun left the meeting at 9:00 p.m.

**MOTION 12-07-502**

**MOVED** by Councillor Jorgensen

That the report from Environment & Sustainable Resource Development on the Zama fire be received for information.

**CARRIED**

**MOTION 12-07-503**

**MOVED** by Councillor Wardley

That administration bring back a Mackenzie County volunteer fire fighter compensation proposal in regards to the 2012 wildfires.

**CARRIED**

**MOTION 12-07-504**

**MOVED** by Councillor J. Driedger



That administration proceed with evacuee assistance as discussed.

**CARRIED**

**MOTION 12-07-505**

**MOVED** by Councillor Derksen

That consideration be given to compensate out of scope personnel for overtime in extraordinary circumstances.

**CARRIED**

**ADJOURNMENT:**

**4. a) Adjournment**

**MOTION 12-07-506**

**MOVED** by Councillor Jorgensen

That the Special Council meeting be adjourned at 10:46 p.m.

**CARRIED**

These minutes will be presented to Council for approval on July 25, 2012.

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Bill Neufeld  
Reeve

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Joulia Whittleton  
Chief Administrative Officer

UNAPPROVED





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Library Board Meeting Minutes – May 22, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the May 22, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Mackenzie Library Board meeting minutes of May 22, 2012 be received for information.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County Library Board (MCLB)**  
**May 22nd, 2012 Board Meeting Minutes**  
**La Crete Public School**  
**La Crete, Alberta**

**Present:** Lisa Wardley, Wally Schroeder, Beth Kappelar, John W. Driedger,  
La Dawn Dachuk, Susan McNeil, Lorraine Peters, Daryl Zielsdorf, Lucille Labrecque.  
La Crete Library Society(LCLS) Members: Joyce Wieler, Tina Janzen, Tammy Schellenberg, Helen Wiebe.

**1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 6:15 p.m.

**2.0 Approval of Agenda:**

**MOTION #2012-04-01** Lisa Wardley moved the approval of the agenda as printed. **CARRIED**

**3.0 Approval of the Minutes:**

**MOTION #2012-04-02** Lisa Wardley moved the approval of the January 5/12 minutes as printed. **CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 Financial report as of Jan. 31/2012:**

- Balance brought forward: \$ 34,653.82  
- Total Revenues \$ 93,385.54  
- Total Expenses \$ 94,605.91  
- Ending Bank Balance \$ 33,433.45

**MOTION #2012-04-03** La Dawn Dachuk/Susan McNeil moved to accept the financial report as presented. **CARRIED**

**5.2 MCLB Municipal Development Grant Application:**

- The Municipal Development Grant Application will be sent in by the end of May. It will amount to about \$54,011 and should arrive in August.

**6.0 Library Reports:**

**6.1 La Crete:**

- Financials to May 7/12: Income \$36K, Expenses \$27K, Net Income \$9K, Bank Balance \$78K.  
- Their Seniors outreach program is being assessed. A female worker may be required to visit widows.  
- 7 new shelves have been ordered at a cost of \$7450.  
- They are offering a used stainless steel book drop off box to other libraries for free.  
- They are looking to change the date of their Salmon Grill fund raiser to accommodate the booked entertainment.  
- They have received 70 recipes for their cookbook fundraiser. A total of 250 are required.  
- They are having a draw for 4, \$25 Amazon gift certificates to those who complete the library survey.  
- Their World of Products fund raiser has raised about \$300 to date.  
- The summer reading program will occur. Promotional materials have been ordered.  
- They are in the process of developing another 3 yr business plan.  
- Their Seniors tea will occur on June 4<sup>th</sup>. Rustic roots will provide flowers to all attendees.

**6.2 Fort Vermilion:**

- They held their AGM which resulted in a new treasurer, Shawn Ward, being chosen.  
- The library has started a face book page.  
- New library books are posted on line.  
- They have started a story hour Tuesday evenings.  
- Weeded books will be sold at a yard sale.  
- Their Seniors tea will be held sometime in June.  
- They are holding a volunteer appreciation night on May 30<sup>th</sup>.

**6.3 Zama:**

- The Zama Library will go on summer hours May 22<sup>nd</sup>. Wednesday evening will remain.  
- Their membership is down a little from last year.  
- Various apps are made available on their face book page.

**6.4 High Level:**

- The service agreement with the High Level Library needs to be renewed. The deadline is December.
- Some of their board members attended the library conference in Jasper.
- They now have a face book page.

**MOTION #2012-04-04** Lucille Labrecque moved to accept the library reports as presented.

**CARRIED**

**7.0 Old Business:**

**7.1 La Crete Library Building:**

- The letter detailing the operational costs of a stand alone library were discussed with the LCLS. Some of them were found to be too high i.e. salaries, janitorial etc.
- Ken Feser will be asked to assess our libraries when he visits this summer.

**MOTION #2012-04-05** Daryl Zielsdorf moved that the LCLS provide a feasibility study, business plan for library services in La Crete.

**CARRIED**

**7.2 MCLB Service Plan Survey Results:**

- 190 surveys have been completed to date.
- The survey will run until the end of June.

**7.3 Youth Write Competition:**

- The deadline for submissions has passed. None were received.

**8.0 New Business:**

**8.1 Rural Libraries Conference:**

**MOTION #2012-04-06** Lorraine Peters/Lisa Wardley moved that one MCLB member attend the conference in September and that the La Crete, Zama, and Fort Vermilion societies each be given \$2000 to send society members to the conference.

**CARRIED**

**9.0 Correspondence:**

None received this month.

**10.0 In Camera:**

- Not required

**11.0 Next Meeting Date and Location:** Fort Vermilion Library, July 9/12 at 7:00 p.m.

**12.0 Adjournment:**

**MOTION # 2012-04-07** John W. Driedger moved the meeting adjourned at 7:50 p.m.

**CARRIED**

These minutes were adopted this 9<sup>th</sup> day of July, 2012

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**Beth Kappelar, Chair**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw, Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>TENDER Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) – 1:01 p.m.</b>

### **BACKGROUND / PROPOSAL:**

Tender opening for Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) is scheduled for 1:01 p.m.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

2012 Capital Budget

### **RECOMMENDED ACTION:**

Motion 1:

That the tenders for the Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) project be opened.

Motion 2:

That the tender for the Bridge File 80938 (Tributary to Bear River – Highway 88 Connector Road) and Bridge File 80939 (Bear River – Highway 88 Connector Road) project be awarded to the lowest qualifying tender, subject to budget.

**Author:** C. Gabriel      **Reviewed by** \_\_\_\_\_      **CAO** Joulia Whittleton







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw, Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>TENDER 2012 Local Crushing and Stockpiling Tender</b>

### **BACKGROUND / PROPOSAL:**

Tender opening for the 2012 Local Crushing and Stockpiling Tender is scheduled for 1:30 p.m.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

2012 Capital Budget

### **RECOMMENDED ACTION:**

Motion 1:  
That the tenders for the 2012 Local Crushing and Stockpiling Tender be opened.

Motion 2:  
That the tender for the 2012 Local Crushing and Stockpiling Tender be awarded to the lowest qualifying tender, subject to budget.

**Author:** C. Gabriel      **Reviewed by** \_\_\_\_\_      **CAO** Joulia Whittleton







July 17, 2012  
File No. 020200489-212

**MACKENZIE COUNTY  
PROPOSED DRAINAGE IMPROVEMENT PROJECT  
SPRUCE ROAD (TOWNSHIP ROAD 1072) FROM RANGE ROAD 130  
TO 480 METERS EAST OF RANGE ROAD 125**

Pre-Design Cost Estimate

**North Side Ditch Alignment**

1.	Construction Cost – (see detailed estimate attached)	\$105,000.00
2.	Culvert Material by County (34 m – 800 dia.)	\$2,500.00
3.	Road Gravelling by County (40 m <sup>3</sup> )	\$500.00
4.	Engineering for Tendering Service (if required)	\$8,000.00
5.	Engineering for Construction Services	\$12,000.00
6.	Contingence Allowance @ 10 %	<u>\$13,000.00</u>
		<b>\$141,000.00</b>

*Budget* \$150,000.00

FOCUS CORPORATION

**MACKENZIE COUNTY  
PROPOSED DRAINAGE IMPROVEMENT PROJECT  
SPRUCE ROAD (TOWNSHIP ROAD 1072) FROM RANGE ROAD 130  
TO 480 METERS EAST OF RANGE ROAD 125**

**Unit Price Estimate - North Side Ditch Alignment**

ITEM NO.	DESCRIPTION	APPROX. QUANTITY	UNIT PRICE	EXTENSION
1	Mobilization	Lump Sum	\$ 20,000.00	\$ 20,000.00
2	Demobilization	Lump Sum	\$ 20,000.00	\$ 20,000.00
3	Clearing & Grubbing	0.1 ha.	\$ 10,000.00	\$ 1,000.00
4	Topsoil stripping and Ditch (Common) Excavation			
	a) waste excavation to field and low areas	3,400 m <sup>3</sup>	\$ 4.00	\$ 13,600.00
	b) stripping and replacement of topsoil on ditches, field and disturbed areas	5,000 m <sup>3</sup>	\$ 4.00	\$ 20,000.00
5	Drainage culvert installation Supply all labour and equipment to construct structures as shown on the drawings.			
	a) Road Crossing Range Road 125	1 unit	\$ 10,000.00	\$ 10,000.00
	b) farm building access to SW 1/4 SEC 18 - 107 - 12 - W5M	1 unit	\$ 6,000.00	\$ 6,000.00
6	Remove and salvage existing fence and install new barbed wire fence.	590 l.m.	\$ 6.00	\$ 3,540.00
7	Shaping of drainage Inlets, excluding rip-rap.	2 units	\$ 500.00	\$ 1,000.00
8	Geotextile fence barrier	20 l.m.	\$ 10.00	\$ 200.00
9	Hand placed Rip-Rap materials for designated areas (to be based on truck load quantities)	40 m <sup>3</sup>	\$ 200.00	\$ 8,000.00
				<b><u>\$ 103,340.00</u></b>
			<i>Budget</i>	<u>\$ 105,000.00</u>

**From:** [Doug Schuler](#)  
**To:** [Grant Smith](#); [Bill Kostiw](#)  
**Cc:** [Joulia Whittleton](#); [Maurice Wadman](#); [Jason Schuler](#)  
**Subject:** FW: Mackenzie County - Drainage Improvements Spruce Road (Township Road 1072), Range Road 130 to east of Range Road 125  
**Date:** July-17-12 10:51:16 AM  
**Attachments:** [image001.png](#)  
[2012 07 17 CstEst.pdf](#)

---

Good morning Grant/Bill,

Please find the attached cost estimates for the proposed drainage improvements (north side road ditch) along Spruce Road (Township Road 1072).

Maurice has emailed the drawings.

From our preliminary survey an overhead power line and a farm fence (S.W. 1/4 Sec. 17-107-12-W5M) exists along the north side of Twp. Rd. 1072 and an underground Telus line on the south side.

It appears the ditch can be reconstructed on either side of Twp. Rd. 1072 (but the north side would be the preferred option). The drainage would be from Rge. Rd. 130 to the drainage ditch in Section 17-107-12-5. The slope on the ditch could be constructed at 0.08% and 0.10% and would collect the storm water at Rge. Rd. 130. The ditch bottom would be an average depth of 1.1m below the centerline elevation of the existing road. Both existing ditch grades fluctuate with no confirmed drainage patterns, some storm water may flow south across the cultivated fields. Culverts would be added to the existing approach and at Range Road 125. The north side only has one approach culvert.

Following your review of the drawings and cost estimates, please call.

Regards,

**Doug Schuler**

*Senior Project Manager, Land Development & Municipal*

#3 8909 96<sup>th</sup> Street, Peace River, AB T8S 1G8

Phone 780.624.5631 | Fax 780.624.3732 | Cell 780.618.8490 | [www.focus.ca](http://www.focus.ca)

**FOCUS**

Focus delivers services to its clients through the following operating companies: Focus Surveys Limited Partnership (Alberta), FCS Land Services Limited Partnership (British Columbia), HCS Focus LP, CMS Focus Construction Management Services.



Doerksen  
D.D. & S.

Smith  
G.J. & I.I.

Wielers  
J.R. & A.

17

18

13

Dyck  
D.A.

Martens  
G. & E.

Martens  
G.W. & E.

Proposed Drainage Route

SPR

Dyck  
& M. &  
& M.

Dyck  
& M. &  
Dyck  
J.G. & M.

Doerksen  
D.D. & S.

Wielers  
J.R. & A.

Dyck  
D.A.

Martens  
C.W. & M.

Friesen  
P.W. &

12

7

8

Dyck  
& M. &  
Dyck  
J.G. & M. &  
B.P. & M.

Doerksen  
D.D. & S.

Wielers  
J.R. & A.

Dyck  
J.G. & M. &  
B.P. & M.

Martens  
C.W. & M.

Friesen  
P.W. &

TWP 107-RG 12-W5

12

Dyck  
B. & M.

Friesen  
J.A.

Schmidt  
D.B. & J.L.

Martens  
D.A. & I.











# DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	174 DP 12
Date Received	June 28
Date Accepted	June 28

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

### APPLICANT INFORMATION

Applicant Name <i>NORALTA INN WEST LTD</i>		Registered Landowner Name (If different than Applicant)	
Address <i>Box 5 ZAMA CITY, AB</i>		Address	
E-mail <i>Tomattyb@hotmail.com</i>		E-mail	
Telephone (Res) <i>780-916-2515</i>	Work or Cell <i>780-683-2500</i>	Telephone (Res)	Work or Cell

### LAND INFORMATION

Legal description of proposed development site									
Registered Plan # <i>0722347</i>	Block <i>31</i>	Lot <i>4</i>	Stall	OR	QTR/LS	SEC	TWP.	RG	M
Civic Address <i>1018 TOWER RD.</i>				Ward <i>10</i>	MLL/MS/TFA		Acres/Ha		
Hamlet <i>ZAMA CITY</i>						Quarter Section		Acreage	
						<input type="checkbox"/>	<input type="checkbox"/>		
Description of existing use of land: _____									

### DEVELOPMENT INFORMATION

Describe proposed development: *APACHE OFFICE BUILDING.*

---

<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other _____
<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Garage, shop, shed (circle one)	<input checked="" type="checkbox"/> Commercial /Industrial Building
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building	<input type="checkbox"/> Public Use Building

**Building Size**

Length <i>106'</i>	Width <i>52'</i>	Height (Grade to peak)	Sq <sup>2</sup> <i>5530</i>	Other
-----------------------	---------------------	------------------------	--------------------------------	-------

The land is adjacent to:  Primary Highway  Secondary Highway  Local Road  Hamlet Road

Estimate project time and cost:

A. Start Date <u>JULY 15/12</u>	B. End Date <u>JAN/13</u>	C. Completed Project Cost \$ <u>800,000.00</u>
------------------------------------	------------------------------	---

Attached is: (a) Site plan  Yes (b) Blueprints  Yes (c) Floor plans (Manufactured homes)  Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

### GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

<input type="checkbox"/> Land Fill or garbage disposal site	<input type="checkbox"/> Confined Feedlot Operation	<input type="checkbox"/> Slope /Coulee/Valley or Ravine
<input type="checkbox"/> Sewage treatment or Sewage Lagoon	<input type="checkbox"/> Sour Gas Well or pipeline	
<input type="checkbox"/> River or Waterbody	<input type="checkbox"/> Multi lot Residential subdivision	Access Approval Date: _____

Access:

Is there an Existing Access to proposed site?

Yes  No

A County Approved Access is required before a Development Permit can be issued (except for site development)

Does the site location require an access or road to be built to the proposed site?

Yes  No

### DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print) <u>NORANTA TOWN WEST LTD</u>		Registered Land Owner Name (Print) <u>SAME</u>	
Applicant Name (Signature) <u>[Signature]</u>	Date <u>JUN 22/12</u>	Registered Land Owner (Signature) <u>[Signature]</u>	Date <u>JUN 22</u>

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

### FOR ADMINISTRATIVE USE ONLY

Complies With:

MDP Yes <input type="checkbox"/>	ASP Yes <input type="checkbox"/>	AVPA Yes <input type="checkbox"/>
No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>

Offsite Levy (If Required):

Connection Fee \$ \_\_\_\_\_  
Receipt Number \_\_\_\_\_

Land Use Classification: D.C. Tax Roll No: 082517

Class of Use: Commercial Permitted/Discretionary: Discretionary  
(Commercial/Industrial/Residential/Institutional/Home Based Business)

Proposed Use: Professional Building

Development Application Fee Enclosed:  Yes  No Amount \$ 100 Receipt No: \_\_\_\_\_




# Development Permit Application

## SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	or	PLAN NO.	BLK.	LOT	and	Size of Parcel	
											ac. ha.

Date of site plan: \_\_\_\_\_

Remarks: \_\_\_\_\_  
 \_\_\_\_\_



SEE ATTACHED  
PLOT PLAN

### Information Checklist for site plan

- \_\_\_ location/distance of existing buildings from property lines
- \_\_\_ location of access/driveway, and distance from intersections
- \_\_\_ location of shelterbelts and/or treed areas
- \_\_\_ location of parking and loading areas

- \_\_\_ location/distance of proposed buildings from property lines
- \_\_\_ ravines, creeks, lakes, sloughs, and any other water bodies
- \_\_\_ location of road(s), road allowances
- \_\_\_ length and width of property

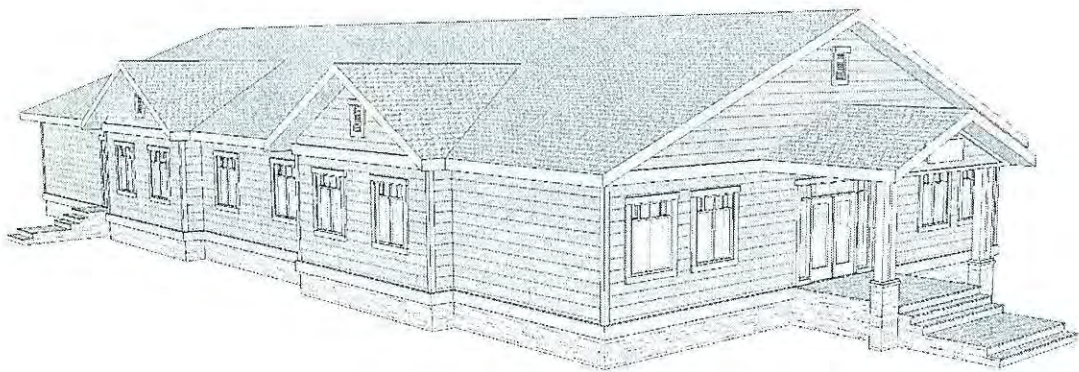
#### Setbacks from Property Lines

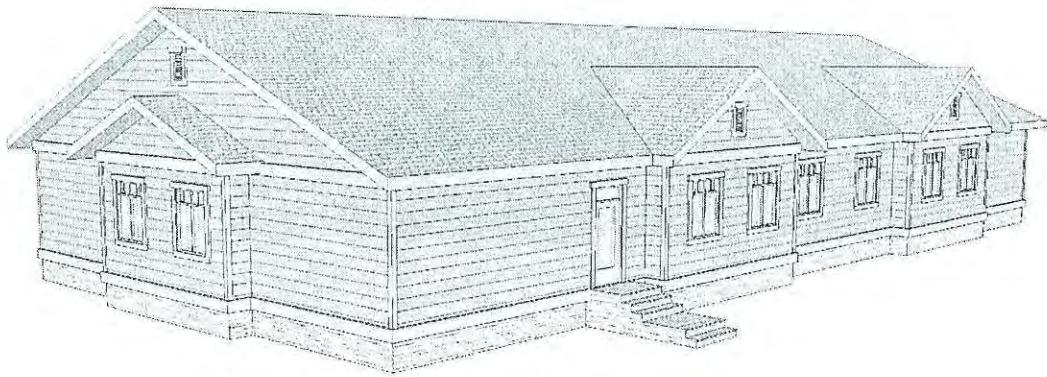
FRONT YARD	ft	
_____	m	

REAR YARD	ft	
_____	m	

SIDE YARD (1)	ft	
_____	m	

SIDE YARD (2)	ft	
_____	m	







# PLOT PLAN

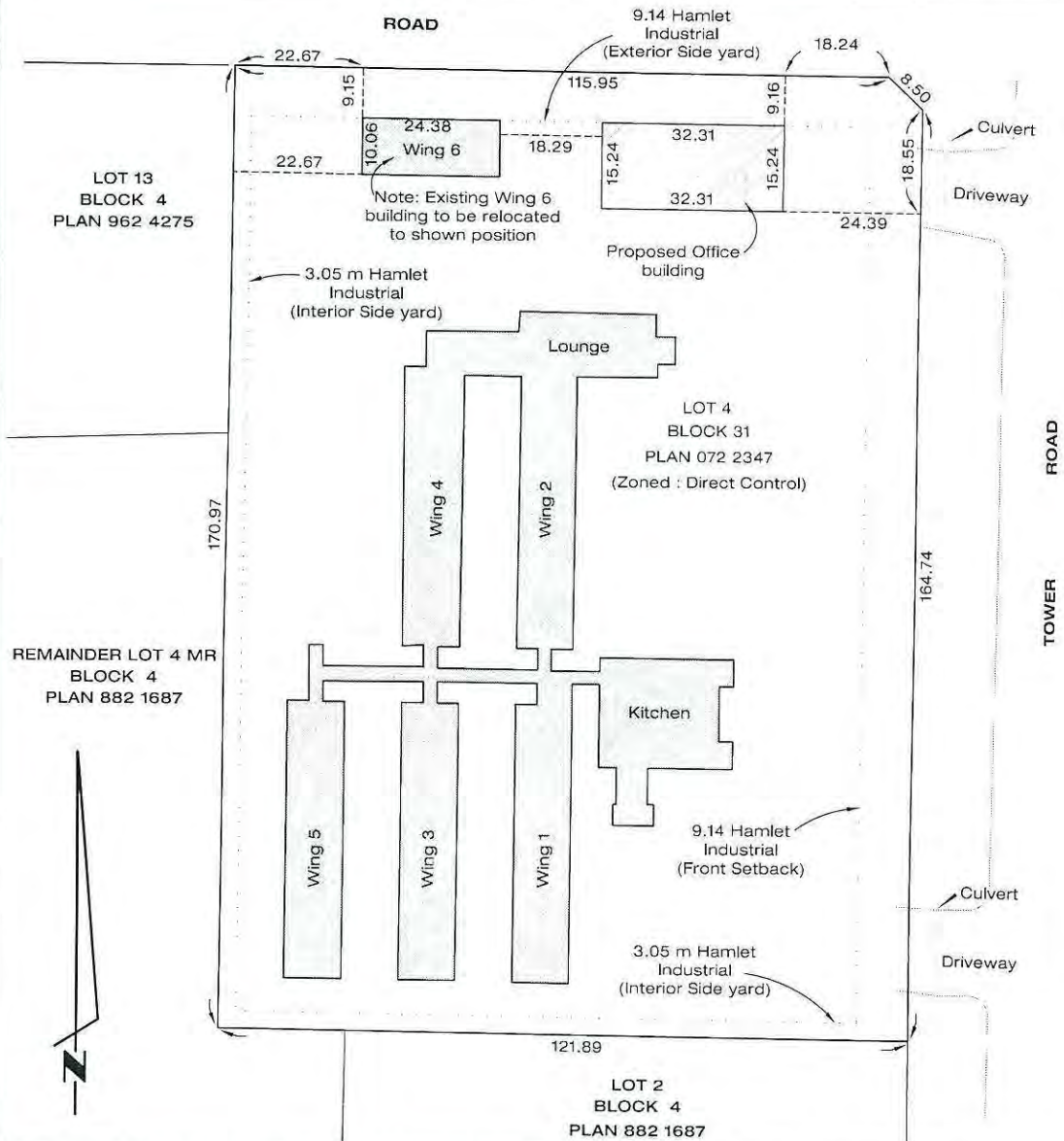
THIS PLAN IS SUBJECT TO THE APPROVAL OF THE LOCAL APPROVING AUTHORITY AND DEVELOPER OR OWNER/BUILDER.

## CLIENT

Noralta Inn West  
Box 5  
Zama, Alberta  
T0H 4E0

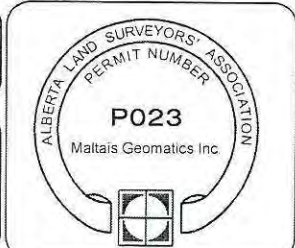
## DESCRIPTION OF PROPERTY

CIVIC ADDRESS: 1018 TOWER RD  
ZAMA CITY, ALBERTA  
LEGAL DESCRIPTION: LOT 31, BLOCK 4, PLAN 072 2347  
(ATS S.E 1/4 13-117-5-6)  
MACKENZIE COUNTY



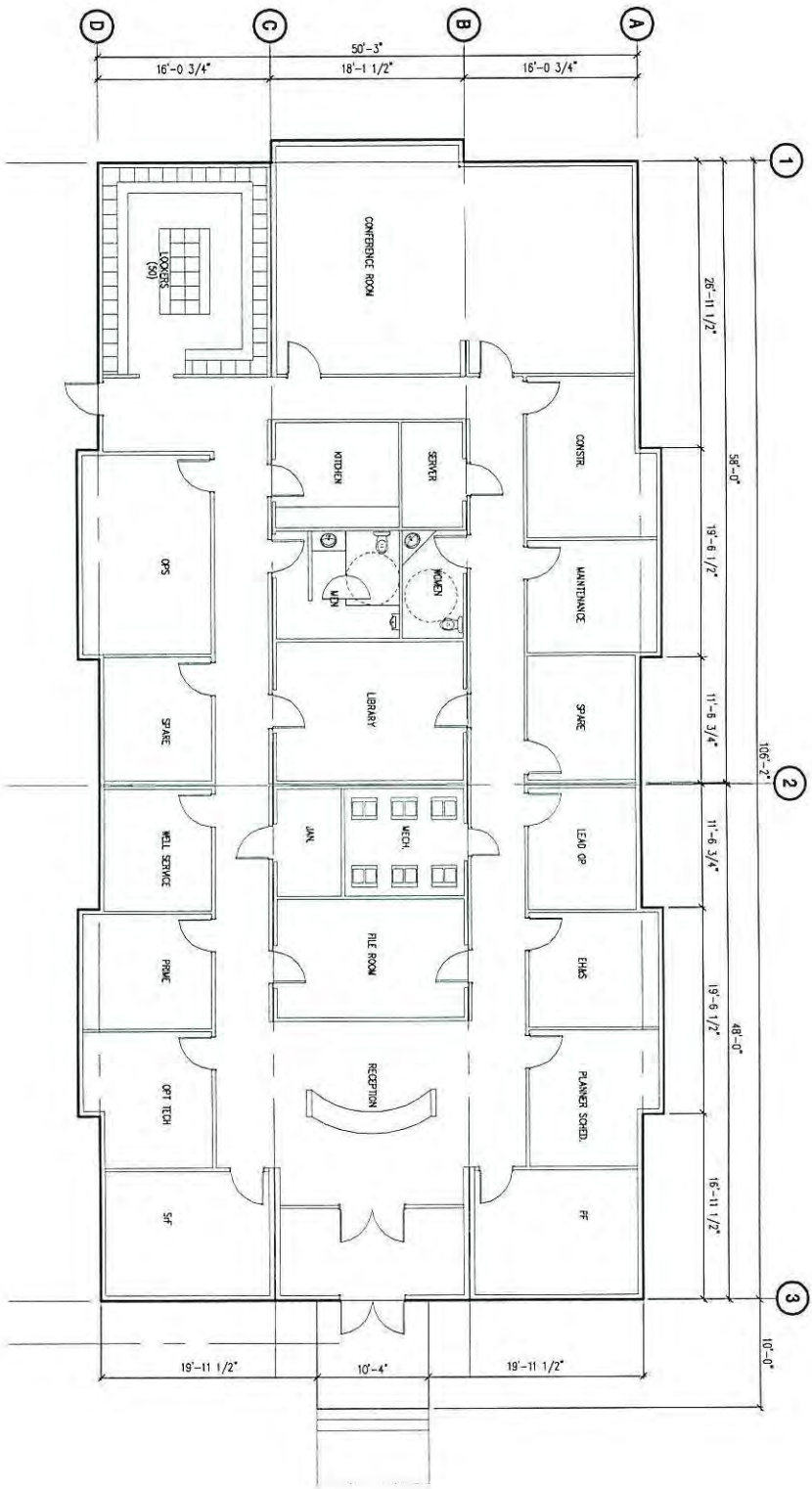
REVISIONS	DATE REQUESTED	BY	DATE COMPLETED	BY	DATE CHECKED	BY
Plot Plan	2012/06/04	BT	2012/06/11	DM	2012/06/11	BWG
Revision 1	2012/06/04	BT	2012/06/21	DM	2012/06/21	BWG
Revision 2						

- Distances are in metres and decimals thereof, and are to the outside foundation wall corners.
- Minimum landscape grade for the first 2 metres from the building is 10%.
- Elevations are to be verified by the Builder/Owner, Local Approving Authority, and Developer before excavation.
- Area of Buildings: 4340 m<sup>2</sup> Total Coverage of Site: 20.8%



Job No: C025812	Date: Jun. 21, 2012
Drawing No: C025812PP1	Scale: 1:1,000
Drawn By: DM	

**MALTAIS GEOMATICS**  
Spatial Technology • Alberta Land Surveyors • Canada Lands Surveyors • Engineers  
Phone (403) 251-1344 Fax (403) 251-5431  
4852-50th Avenue NE Calgary, Alberta T3J 4L8



**MAIN FLOOR PLAN (5530 Sq. Ft.)**

**ISSUED FOR APPROVAL, JUNE 01, 2012**

**Note:**  
 The contractor shall check and verify all dimensions on the drawings and shall advise the architect immediately in writing of any discrepancies. The contractor shall be responsible for the accuracy of the dimensions shown on the drawings and shall be held responsible for any errors or omissions. The architect shall not be responsible for the accuracy of the dimensions shown on the drawings.

**Revisions:**

**Consultant:**

**Scale:**

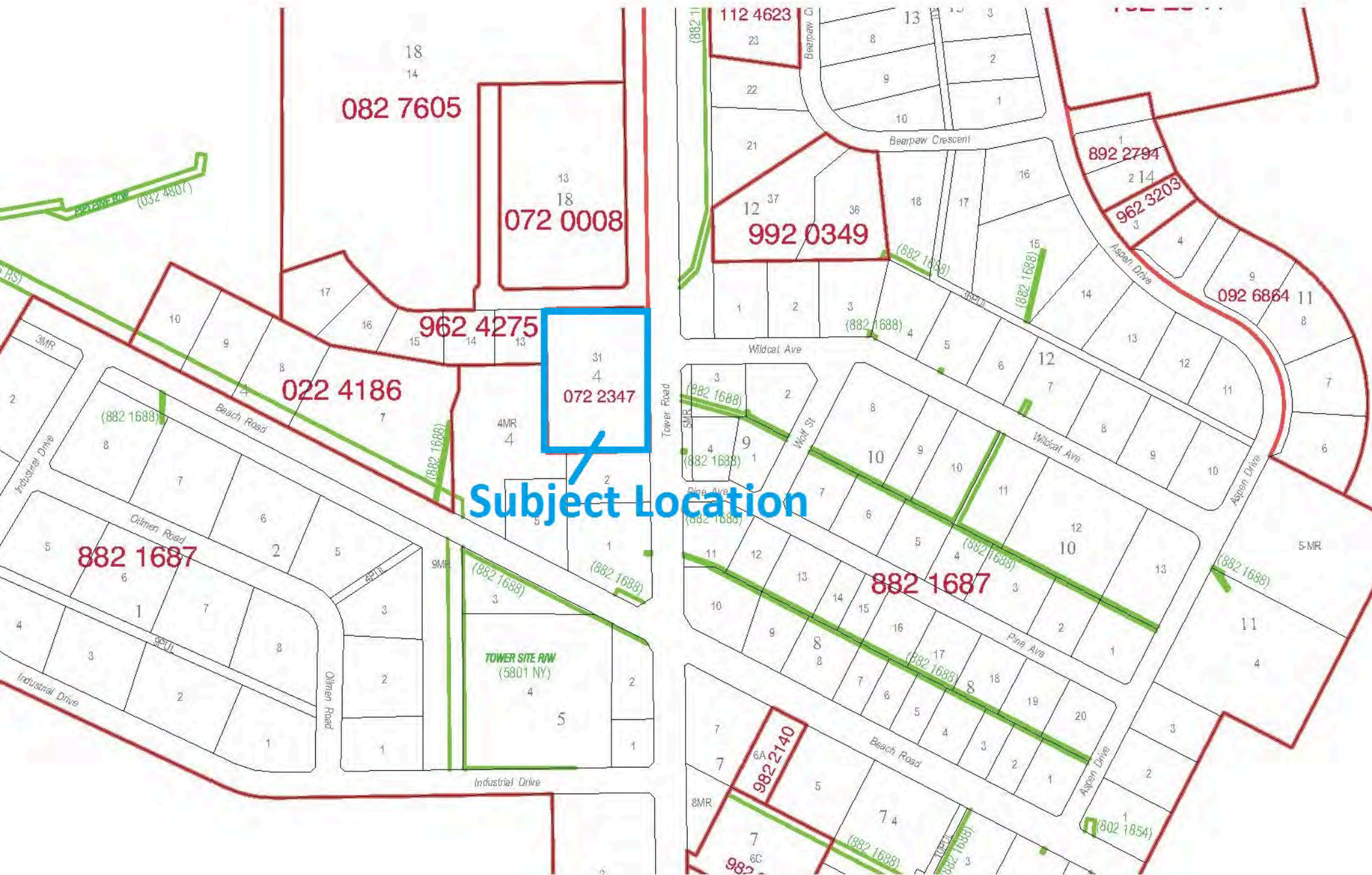


1 000-700 9 AVENUE SW  
 CALGARY, ALBERTA, T2P 3V4  
 PHONE 403.261.1200 FAX 403.266.2597  
 TOLL FREE 1-800-442-9771

**Project:**  
**APACHE**  
**OFFICE BUILDING**  
 ZAMA CITY, AB

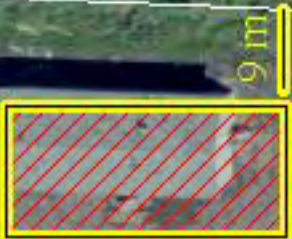
**Drawn:** KT / CJ  
**Date:** JUNE 2012  
**Checked:** WR  
**Scale:** 3/32"=1'-0"

**Sheet:**  
**01-100**  
 JOB NO. 11-0850





4N



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24 m

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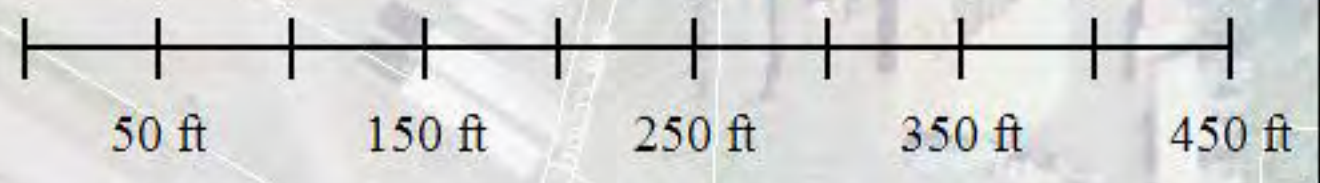
30

WILDCAT AVE

UTILITY/W

(882 1689)

WOLF S





**OPTIONS & BENEFITS:**

Currently there is a new bylaw being drafted to handle development at the airports with Mackenzie County, however, Bylaw 865-12, the creation of an Airport District is still in progress.

Bylaw 865-12 was presented to the Inter-municipal Planning Commission (IMPC) on June 28, 2012 for review and comments. The IMPC passed a motion to recommend approval of the Bylaw with Amendments.

***MOTION 07-05-003*** That the IMPC recommends to Council, to proceed with Bylaw 865-12 being a land use bylaw amendment to establish an Airport Land Use district as AMENDED including provisions for parking requirements.

Bylaw 865-12 with the recommended amendments will be presented at the August 27<sup>th</sup> Council meeting for Public Hearing, 2<sup>nd</sup> & 3<sup>rd</sup> reading.

This Development Permit is being brought forth to Council at this time, as all completed Development Permit applications received must have a decision made within 40 days of acceptance. (Section 5.5.9 of the LUB). Otherwise the applicant can make an appeal to the Subdivision and Development Appeal Board deeming the application as being refused.

The Planning Department does not foresee any concerns regarding the proposed development, as it meets the requirements of proposed Bylaw 865-12.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That Development Permit 175-DP-12 on Part of SW 1-106-15-W5M in the name of Jake Neustaeter be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit null and void

1. Minimum aircraft hangar setbacks shall be:

1.52 meters (5 feet) from the side property lines

3.05 meters (10 feet) from the rear property line

9.14 meters (30 feet) from the front property line facing the taxiway

Author: D. Campbell Reviewed by: L. Lambert CAO J. Whittleton

or setbacks required by Alberta Safety Codes and Alberta Transportation, whichever is greater. It is the responsibility of the developer to find out the Alberta Safety Codes and Alberta Transportation setbacks.

2. The highest point of the Aircraft Hanger shall be no more than 15 meters (49 feet) from grade to roof peak.
3. Where applicable, the applicant must obtain approval from NAV Canada. All the conditions and requirements set forth by NAV Canada, Transport Canada and/or any other Government Agencies shall be adhered to.
4. The Aircraft Hanger shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
5. Obtain approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.
6. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.
7. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the developer's expense.
8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**Author:** D. Campbell      **Reviewed by:** L. Lambert      **CAO** J. Whittleton







# DEVELOPMENT PERMIT APPLICATION

<b>Admin Use Only</b>	
Development Permit # <b>175 DP 12</b>	
Date Received <b>June 25</b>	
Date Accepted <b>June 25</b>	

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

## APPLICANT INFORMATION

Applicant Name <b>Jake K Neustaeter</b>		Registered Landowner Name (If different than Applicant) <b>940269 AB Ltd. (Requires lease)</b>	
Address <b>Box 537 La Crote, AB</b>		Address	
E-mail <b>Flyingdad11@yahoo.ca</b>		E-mail	
Telephone (Res) <b>780-928-3937</b>	Work or Cell <b>780-926-0604</b>	Telephone (Res)	Work or Cell

## LAND INFORMATION

Legal description of proposed development site									
Registered Plan #	Block	Lot	Stall	OR	QTR/LS <b>Sw</b>	SEC <b>1</b>	TWP. <b>106</b>	RG <b>15</b>	M <b>5</b>
Civic Address				Ward <b>4</b>	MLL/MS/TFA		Acres/Ha		
Hamlet							Quarter Section <input type="checkbox"/>	Acreage <input type="checkbox"/>	
Description of existing use of land: _____									

## DEVELOPMENT INFORMATION

Describe proposed development: **Build Hangar**

Dwelling (Inc home additions)    
  Temporary Structure    
  Other

Secondary residence    
  Garage, shop, shed (circle one)    
  Commercial /Industrial Building

Modular/Manufactured Home    
  Moved in Building    
  Public Use Building

**Building Size**

Length <b>70'</b>	Width <b>50'</b>	Height (Grade to peak)	Sq <sup>2</sup> <b>3500</b>	Other
----------------------	---------------------	------------------------	--------------------------------	-------

The land is adjacent to:  Primary Highway  Secondary Highway  Local Road  Hamlet Road

Estimate project time and cost:

A. Start Date	B. End Date	C. Completed Project Cost \$ 150,000.00
---------------	-------------	--

Attached is: (a) Site plan  Yes (b) Blueprints  Yes (c) Floor plans (Manufactured homes)  Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

### GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

<input checked="" type="checkbox"/> Land Fill or garbage disposal site	<input checked="" type="checkbox"/> Confined Feedlot Operation	<input checked="" type="checkbox"/> Slope /Coulee/Valley or Ravine
<input checked="" type="checkbox"/> Sewage treatment or Sewage Lagoon	<input checked="" type="checkbox"/> Sour Gas Well or pipeline	
<input checked="" type="checkbox"/> River or Waterbody	<input checked="" type="checkbox"/> Multi lot Residential subdivision	Access Approval Date:

Access:

Is there an Existing Access to proposed site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>A County Approved Access is required before a Development Permit can be issued (except for site development)</i>	Does the site location require an access or road to be built to the proposed site? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
---	---

### DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print) Jake K Neustarter		Registered Land Owner Name (Print)	
Applicant Name (Signature) 	Date	Registered Land Owner (Signature)	Date

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

**NOTE:** The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

### FOR ADMINISTRATIVE USE ONLY

Complies With:

<b>MDP</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>ASP</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>AVPA</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
--	--	---

Offsite Levy (If Required):  
Connection Fee \$ \_\_\_\_\_  
Receipt Number \_\_\_\_\_

Land Use Classification: AVPA Tax Roll No: \_\_\_\_\_

Class of Use: \_\_\_\_\_ Permitted/Discretionary: Discretionary  
(Commercial/Industrial/Residential/Institutional/Home Based Business)

Proposed Use: Hangar in AVPA

Development Application Fee Enclosed:  Yes  No Amount \$ 75.00 Receipt No: \_\_\_\_\_



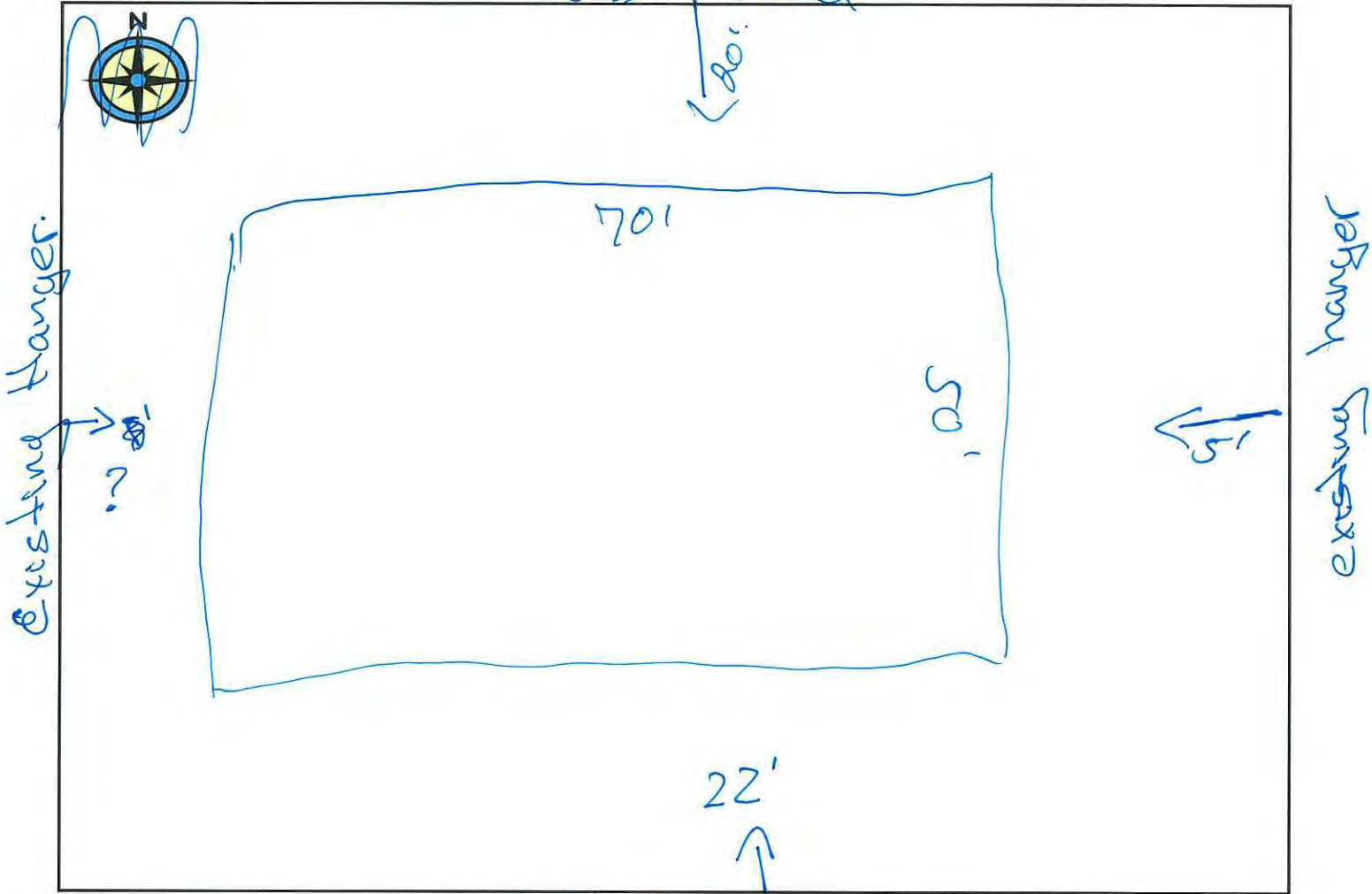
# Development Permit Application SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel  
or and ac. ha.

Date of site plan: \_\_\_\_\_

Remarks: \_\_\_\_\_

Access Road



### Information Checklist for site plan

- \_\_\_ location/distance of existing buildings from property lines
- \_\_\_ location of access/driveway, and distance from intersections
- \_\_\_ location of shelterbelts and/or treed areas
- \_\_\_ location of parking and loading areas

- \_\_\_ location/distance of proposed buildings from property lines
- \_\_\_ ravines, creeks, lakes, sloughs, and any other water bodies
- \_\_\_ location of road(s), road allowances
- \_\_\_ length and width of property

### Setbacks from Property Lines

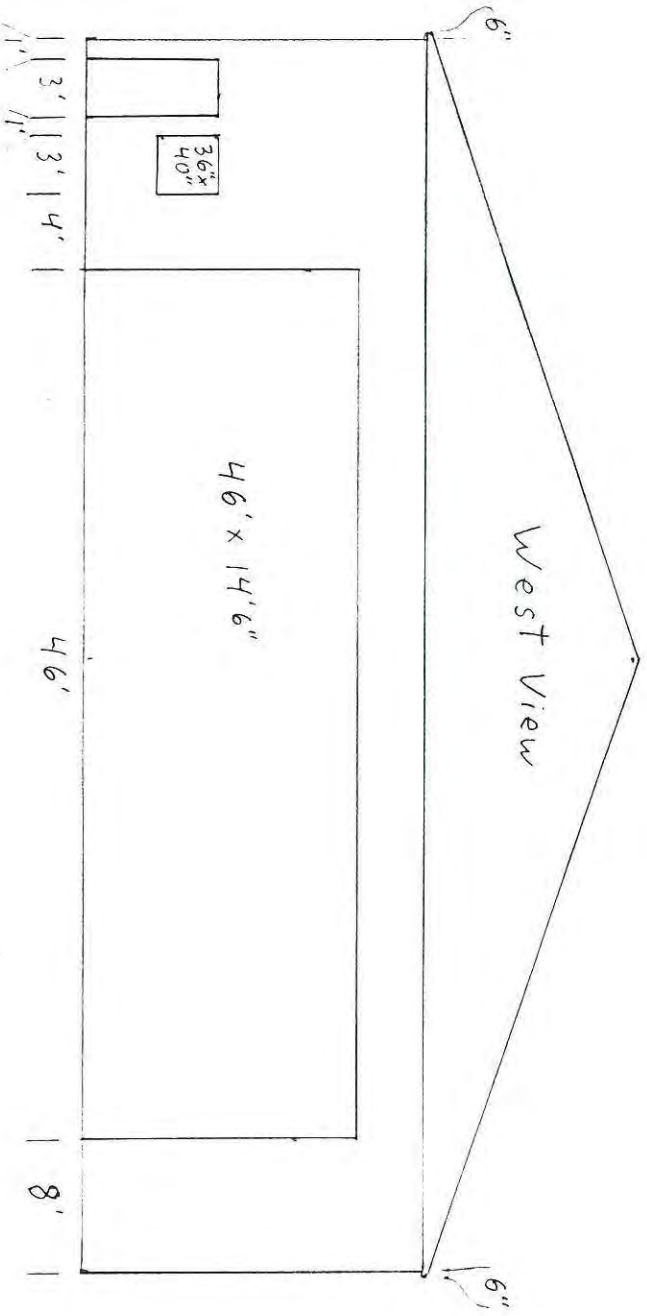
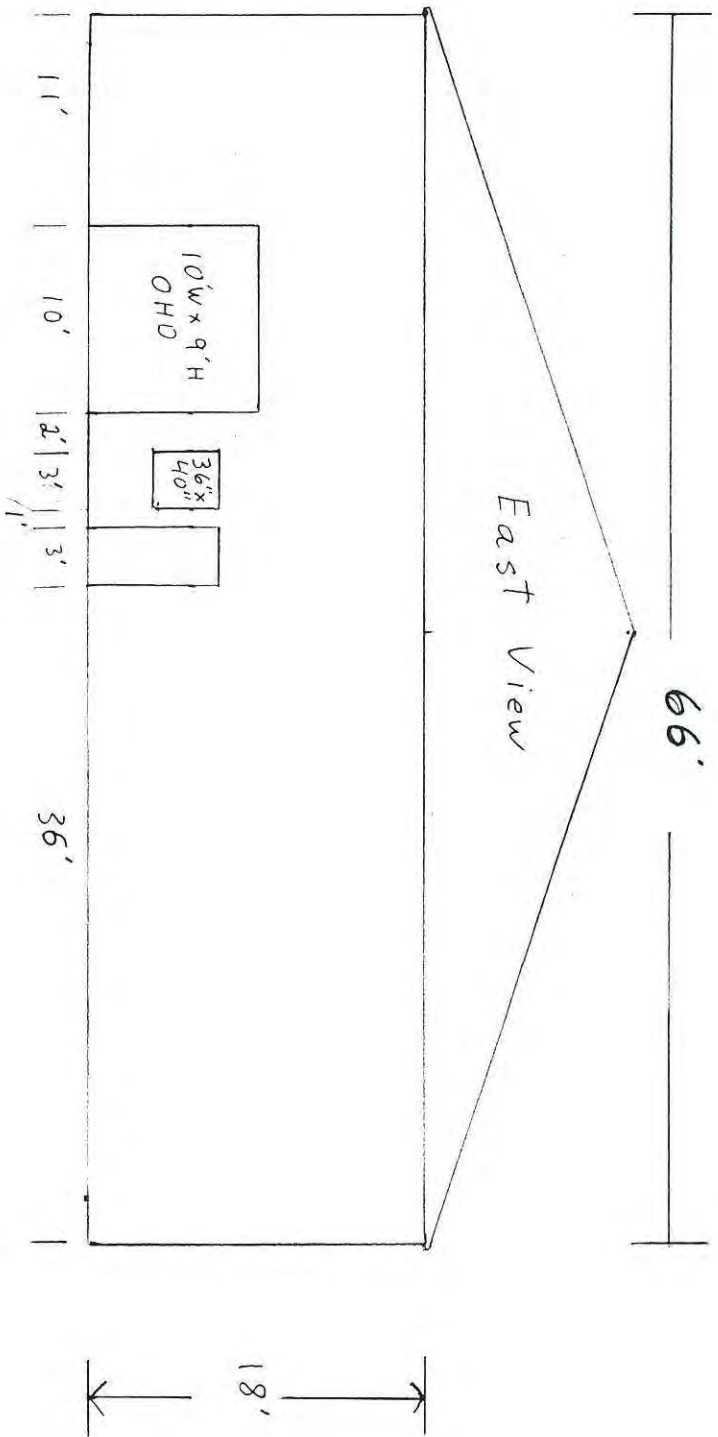
FRONT YARD	ft
_____	m

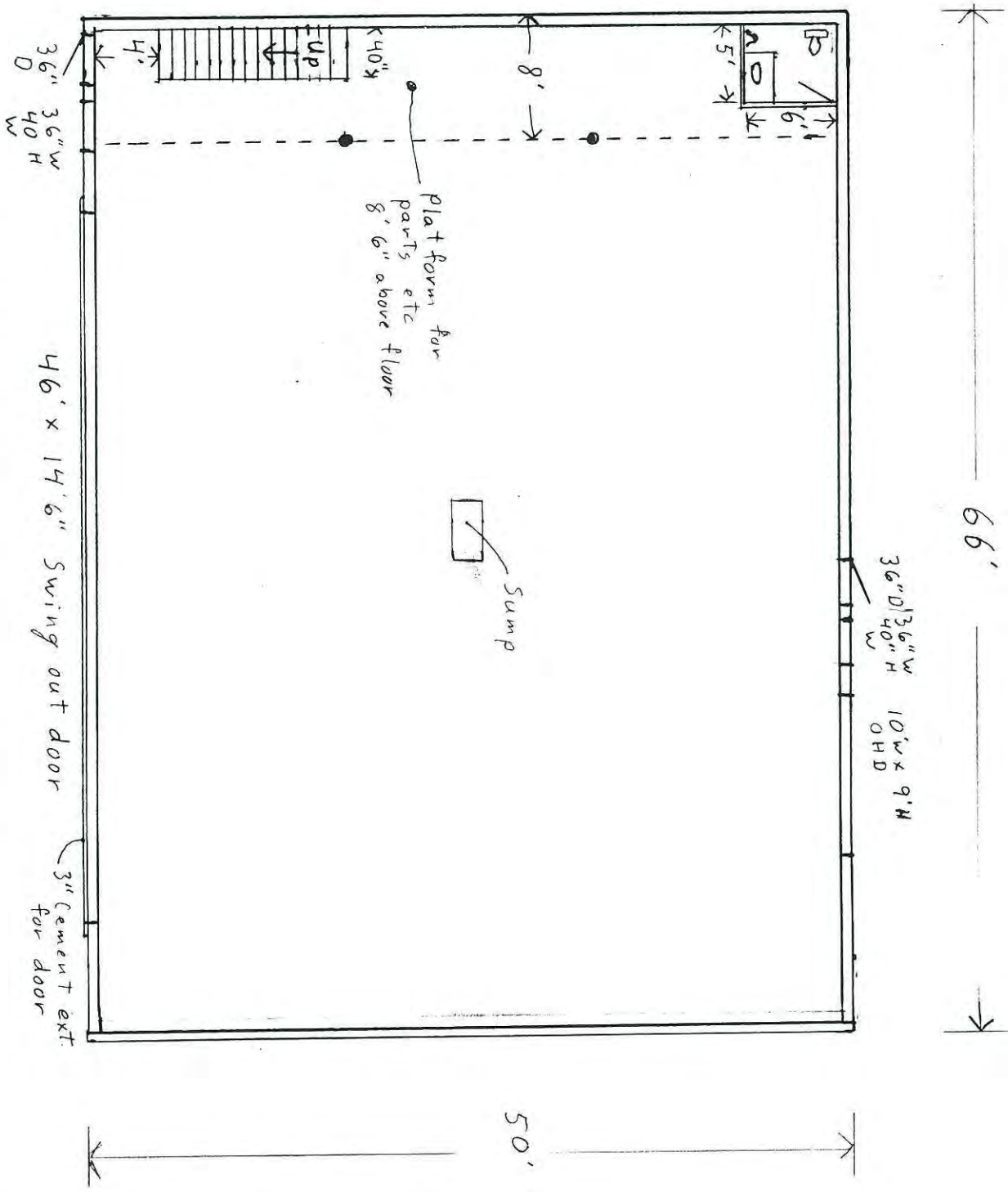
REAR YARD	ft
_____	m

SIDE YARD (1)	ft
_____	m

SIDE YARD (2)	ft
_____	m

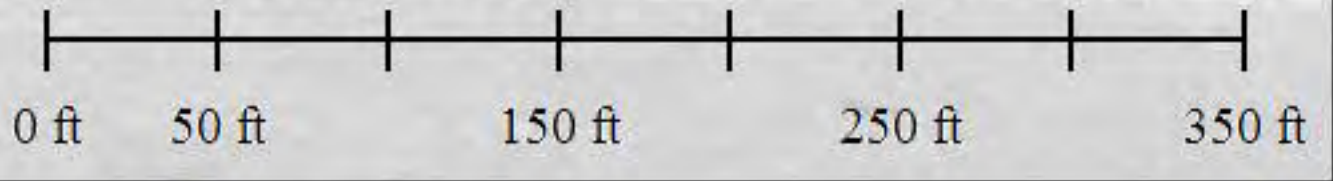






- \_\_\_\_\_ Note: Wood stick frame construction
- \_\_\_\_\_ Metal cladding inside and outside
- \_\_\_\_\_ Floating cement floor and footing

4  
N





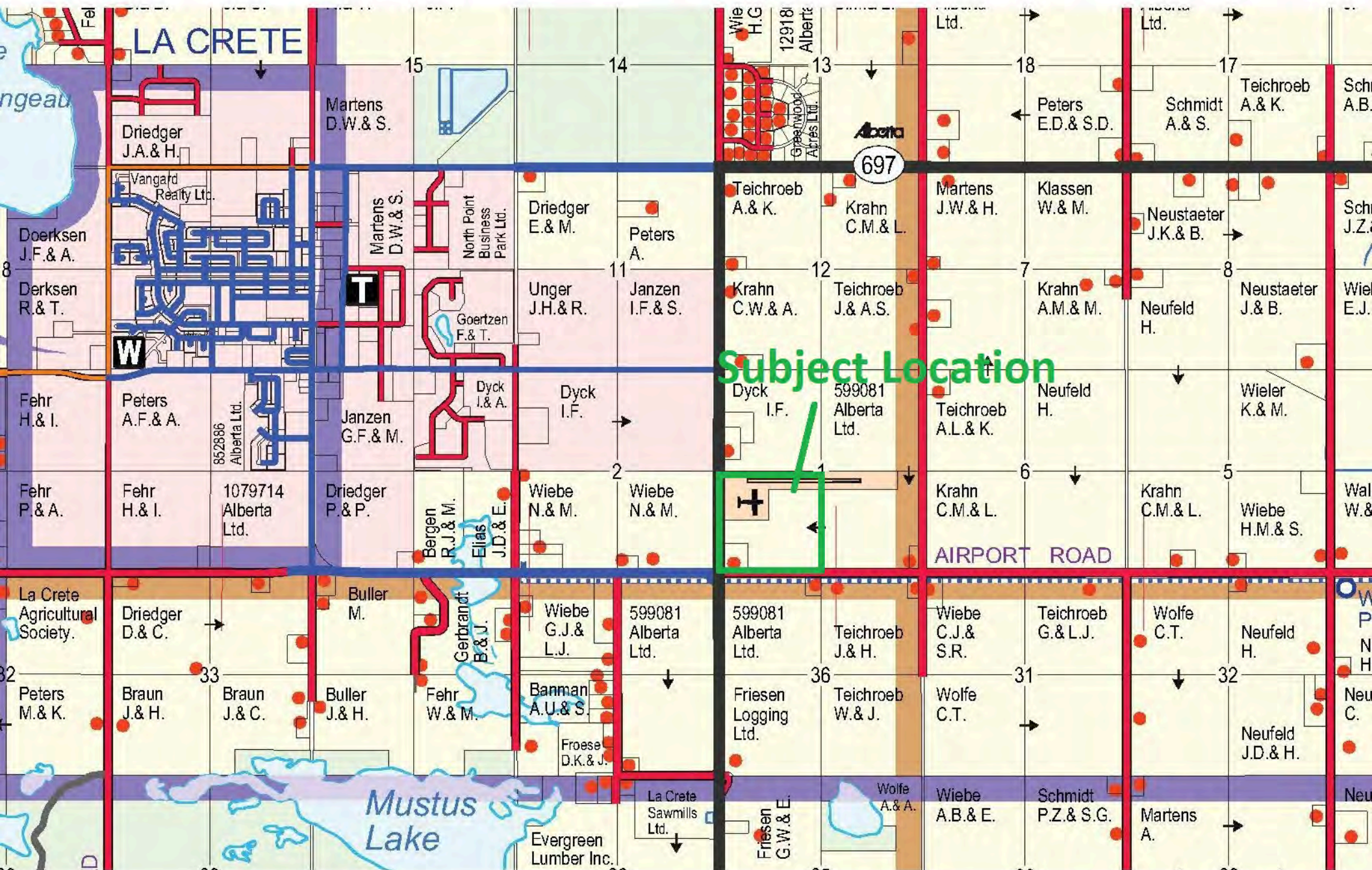
**FOCUS**

FOCUS Corporation  
 #3, 8909 - 96 Street  
 Peace River, AB, Canada T8S 1G8  
 Main: 780.624.5631  
 Fax: 780.624.3732

**MACKENZIE COUNTY**  
**LA CRETE AIRPORT**  
**PROPOSED HANGAR LOTS**

Designed: J.W.S.	Scale: 1:1500	Date: 06/19/12
Drawn: T.S.M.	Project No.: 020200585	
Approved: D.L.S.	Drawing No.: 1 OF 1	Rev. A





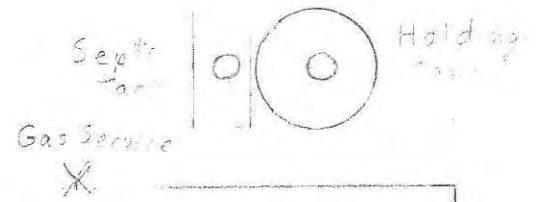
Subject Location

Notes:  
SW 10' 6" W5

N ↑

14'

8' Power Service X



66'

26' 8"

21' 6"

10'

52'





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>La Crete Recreation Society – Blumenort Tennis Courts</b>

### **BACKGROUND / PROPOSAL:**

Mackenzie County's 2012 budget includes \$25,000 towards two tennis courts in Blumenort. The Society's initial request was \$50,000.

### **OPTIONS & BENEFITS:**

Please see the attached correspondence. The Society is seeking additional funds by applying for a Community Facilities Enhancement Program grant and is looking for an increase in contribution from Mackenzie County from \$25,000 to \$65,000.

### **COSTS & SOURCE OF FUNDING**

N/A

### **RECOMMENDED ACTION:**

For discussion.

Author: J.Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



La Crete Recreation Society  
P.O. Box 29  
La Crete, AB T0H 2H0  
July 6, 2012

County Council  
Mackenzie County  
Box 640  
Fort Vermilion, AB T0H 1N0

Dear Councillors:

**Re: CFEP Grant Application - Blumenort Tennis Courts**

The La Crete Recreation Society is in the process of applying for a Community Facility Enhancement Program Grant to build two Tennis Courts in Blumenort.

The total cost of this initiative was estimated at \$50,000; however, the quotes we recently received were higher than anticipated bringing the total estimated cost to \$130,280.00. Attached is the breakdown of expenses for the project.

The La Crete Recreation Society is hereby requesting a letter of support for this project from the County to proceed with the grant application as well as an increase of support for this capital project from \$25,000 to \$65,000.

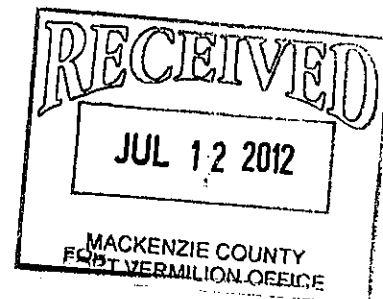
Thank you for your consideration.

Yours truly,



Darlene Bergen  
Secretary-Treasurer

Enclosure



Tennis Courts in Blumenort Estimated Expenses:

Paving – 110,900.00

Fencing – 16,380.00

Nets – 3,000.00

**Total Cost: \$130,280.00**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Fort Vermilion Research Facility</b>

### **BACKGROUND / PROPOSAL:**

See attached response from The Hon. Gerry Ritz, Minister of Agriculture and Agri-Food and Minister for the Canadian Wheat Board regarding the Fort Vermilion Research Facility.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

For discussion.

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_





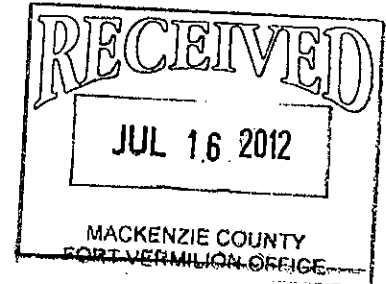


Ottawa, Canada K1A 0C5

JUL 05 2012  
JUL

Quote: 175931

Mr. Walter Sarapuk  
Chair, Agriculture Service Board  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0



Dear Mr. Sarapuk:

Thank you for your letter regarding Agriculture and Agri-Food Canada's (AAFC) Fort Vermilion Research Farm and its importance to the agricultural community of northern Alberta.

Agriculture and Agri-Food Canada (AAFC) has created a new Science and Technology Branch. This new branch will provide agricultural and agri-food science and technology along the entire innovation continuum, from research to development to the transfer of knowledge and technology. It will also recognize the appropriate role of government in the delivery and support of science and technology and in complementing the contributions of all actors in the sector to these areas.

I understand that AAFC's Dr. Stephen Morgan Jones has been in contact with you on this issue. AAFC officials also discussed the rationale for closing the Fort Vermilion station with both the Reeve of Mackenzie County and a representative of the Mackenzie Applied Research Association (MARA). There is potential for MARA and other regional organizations to provide greater leadership and responsibility in conducting applied research on local needs and priorities through the development of new business models. There are many examples where we have successfully transferred federal facilities to put the research agenda directly into the hands of local producer organizations. For example, we transferred our Vineland facilities in Ontario to the Vineland Research and Innovation Centre in 2011.

We intend to continue discussions with MARA and other organizations to explore what interest exists in the Fort Vermilion facility. The closure of the Fort Vermilion Research Farm offers an opportunity for local stakeholders.

As you may be aware, AAFC will follow a divestiture process for the sale or transfer of the Fort Vermilion Research Farm that complies with the relevant Treasury Board of Canada policy on the management of real property. Until an official process can be initiated, we would encourage

.../2


all local stakeholders interested in pursuing research activities at the research farm to pool their resources and create a consortium with which AAFC would be willing to explore possible interim options, pending the conclusion of the divestiture process.

Research and development is important for a strong and self-reliant sector. Regional industry organizations such as MARA provide leadership to further the co-operation among researchers, agronomists and producers. It is recognized that the role of innovation will be a key driver to achieve outcomes under Canada's agriculture policy framework, Growing Forward 2. This next generation of science and innovation programming will continue to provide opportunities for organizations such as yours to help capture research capacity to address the sector's needs and priorities.

As we move forward, we intend to build on our successful collaboration with industry, academia and the provinces and territories to help keep Canadian agriculture at the forefront for years to come. I would invite you to stay in communication with Dr. Stephen Morgan Jones as you develop options for transition.

I trust this information will be of assistance to you. Again, thank you for writing.

Sincerely,



Gerry Ritz, PC, MP



# Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
www.mackenziecounty.com

May 10, 2012

The Honourable Gerry Ritz  
Minister of Agriculture and Agri-Food  
and Minister for the Canadian Wheat Board  
781 Confederation Building  
Ottawa, ON  
K1A 0A6

Dear Minister:

**RE: FORT VERMILION RESEARCH FACILITY**

This letter is to urgently request that Canada Agriculture immediately cease the dissemination of the Fort Vermilion Canada Agriculture Research Station. Although this facility is vital to the agriculture industry in northern Alberta, the federal bureaucracy seems determined to chop it up and dispose of the assets. This is an absolute tragedy for the whole northern Alberta agriculture community.

We also wish to clearly state that the folks from Canada Agriculture that we directly work with have been excellent people and very helpful. It seems that the orders to disseminate are coming directly from Ottawa.

The Fort Vermilion Agricultural Research Station is certainly Alberta's oldest and Canada's most northern research facility. It was established in 1907 and has proven very successful and instrumental in northern product development. Fort Vermilion and the farming community in Mackenzie County serves over half a million acres, and we just opened approximately 99,000 **new acres** of farm land this year. There is also potential to add much more new land as this northern area of Alberta and British Columbia is probably the last agriculture frontier in Canada. The whole area of Mackenzie County had very unique soil and climate conditions, much different from our nearest southern research facilities (500 km SW) in the County of Grande Prairie (Beaverlodge, etc.).

In 1995 Canada Agriculture and "MARA" Mackenzie Applied Research Association signed a **Research and Occupation Agreement**, whereas the

parties would share facilities, equipment, manpower, and some costs. This worked fine except Ottawa keeps on downgrading and downloading to the point of now wanting to totally close the station and disperse the assets. This is without full and meaningful consultation with MARA or Mackenzie County. **Not acceptable**, it seems Ottawa does not recognize local Municipal Government.

Minister we beseech thee to intervene on our behalf and meet with us to really hear our position and learn about the tremendous potential for northern agriculture development and research if we work together. We believe if you and Canada Agriculture work with us, you will see the wonderful opportunities that proper research and development at the Fort Vermilion site will provide our citizens and indeed the whole of Canada Agriculture industry. There is tremendous opportunity for new crop research, as well as animal and horticulture development. We are willing and able to meet with you anywhere or anytime to discuss and resolve this crucial issue.

We beg you to fully consider this matter and we may be contacted at:

- Walter Sarapuk, Deputy Reeve/ASB Chair (780) 926-6384
- Greg Newman, MARA President (780) 821-3578 or
- William (Bill) Kostiw, Executive Director of Infrastructure Development (780) 927-3718, or by email at [bkostiw@mackenziecounty.com](mailto:bkostiw@mackenziecounty.com)



Thank you and we really look forward to hearing from you at your earliest convenience.

Sincerely,



Walter Sarapuk  
Chair, Agriculture Service Board  
Mackenzie County

- c. Hon. Robert Merrifield, Minister of State for Transport, MP for Yellowhead  
Hon. Frank Oberle, Associate Minister of Services for Persons with Disabilities, MLA – Peace Region  
Greg Newman, MARA President  
Joulia Whittleton, Chief Administrative Officer, Mackenzie County  
William (Bill) Kostiw, Executive Director of Infrastructure Development, Mackenzie County  
Mackenzie County Council

 Symbol of the Government of Canada | Symbole du gouvernement du Canada Symbol of the Government of Canada | Symbole du gouvernement du Canada

# Directive on the Sale or Transfer of Surplus Real Property

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## 1. Effective date

This directive is effective as of November 1, 2006.

## 2. Application

This directive applies to all departments within the meaning of section 2 of the [Financial Administration Act](#), unless specific acts or regulations override it.

## 3. Context

The Treasury Board [Policy on Management of Real Property](#) defines the performance expectations for the management of real property throughout its life cycle, including obligations associated with the disposal phase. The policy requires deputy heads to ensure a disposal by sale or transfer is completed in conformance with this directive.

Of particular importance to the sale or transfer of real property are the policy requirements to: undertake a performance assessment of the functionality and utilization of real property and to develop disposal strategies. These strategies, which are partly based on the findings of the performance assessment, will include plans for the disposal or relinquishment of real property that is no longer required for program purposes and therefore will not be retained by the custodian or occupied by the tenant.

This directive only addresses the obligations of custodians to dispose of surplus real property by sale or transfer. Other disposals, such as easements, leases and licences, are addressed in the Guide to Management of Real Property, as are the relinquishment of real property by tenants, demolitions and other activities of the disposal phase.

Surplus real property is sold or transferred following an established process tailored to the characteristics of the surplus property, i.e., whether it is routine or strategic. In general, routine surplus real properties are properties, or a portfolio of properties with lesser value that can be sold easily without any substantial investment. These properties are normally sold in their "as is" state on the open market by the custodian, its agent (Public Works and Government Services Canada), or a private sector firm.

Strategic surplus real properties are properties or portfolios of properties with potential for significantly enhanced value, those that are highly sensitive, or a combination of these factors. Because of the complexity associated with these properties, they may require innovative efforts and a comprehensive management approach to move them into the market. Canada Lands Company CLC Limited, as the government's disposal agent, disposes of these selected surplus properties through a strategic disposal process.

## 4. Definitions

### **Agreement** (*Entente*)

An instrument, such as a memorandum of understanding, a memorandum of agreement or an occupancy instrument, that while not legally binding, creates a custodian-tenant relationship by conferring certain real property rights of use or benefits and obligations on the part of the two parties as if it were a truly enforceable instrument.

### **Custodian** (*Gardien*)

A department whose minister has administration of real property for the purposes of that department.

### **Disposal** (*Aliénation*)

A transaction that alienates real property from a department's inventory by sale, lease, licence, exchange, gift, easement, transfer of administration to another department or an agent Crown corporation, or transfer of administration and control to the provincial Crown.

### **Market Value** (*Valeur marchande*)

The price that a property would likely bring in a competitive and open market on a specified date under all conditions required for a fair sale, with the buyer and seller each acting prudently and knowledgeably, and where the price is not affected by undue stimulus.

### **Public purpose** (*Fins publiques*)

For federal departments and agent Crown corporations, "public purpose" means program need; for provinces and municipalities, "public purpose" generally refers to roads, utilities and parks, but could include other public purposes if they were non-commercial and for the "common good" of all citizens.

### **Surplus real property** (*Biens immobiliers excédentaires*)

Real property that is no longer required in support of a department's programs.

### **Tenant** (*locataire*)

A department occupying real property that is under the administration of the minister of another department.

## 5. Purpose

The sale or transfer of surplus real property has potentially higher risk than activities during other life cycle phases of the management of real property because of the sensitivity or value associated with many of the properties, the numerous diverse stakeholder interests and the importance of horizontal cooperation. This directive is intended to address the issues and ensure that sales or transfers of surplus real property provide for:

- a whole of government perspective;
- efficiency, equity and transparency in transactions;
- best value to the Canadian taxpayer;

- consideration of the interests of communities and other levels of government; and
- the fulfillment of any legal obligations with respect to Aboriginal groups.

This directive is issued pursuant to the [Financial Administration Act](#), subsections 7(1), 9(1.1), 9(2) and the [Federal Real Property and Federal Immovables Act](#), subsection 16(4).

## 6. Directive requirements

6.1 Custodians shall conclude the sale or transfer of properties within three years of formal notification of the property being surplus to program requirements. The consideration received for the property must be justified in relation to market value, determined in accordance with the Treasury Board [Appraisal and Estimates Standard for Real Property](#).

6.2 Custodians shall categorize surplus properties as either routine or strategic. All surplus properties are considered routine unless they meet at least one of the following criteria, which qualifies them as strategic:

1. the size or value of the property, or of a portfolio of properties, is significant enough to affect local markets negatively if its integration into the market is not managed;
2. the value of the property, or properties within a portfolio, can be increased significantly (e.g., through subdivision, rezoning, investment or pre-sale development);
3. a partnership with another level of government, the private sector or other party may offer the best mechanism to realize either the inherent value of a particular property or portfolio of properties or the greatest benefits to the government beyond the financial return; or
4. sensitive policy issues exist, including the potential for a substantial gain by a party other than the federal government.

6.3 Custodians shall involve the Treasury Board Secretariat in the final identification of surplus strategic properties in Canada that qualify for sale to the Canada Lands Company CLC Limited (CLC). They shall establish and communicate a process for the effective management of horizontal issues related to their disposal.

6.4 Prior to seeking an indication of interest in the surplus property, custodians shall ensure they can provide interested parties with sufficient information, in the following minimum areas, to allow them to make an informed decision within the timeframes allowed:

1. legal risk analysis on title, including whether a duty to consult with Aboriginal groups exists;
2. the property's environmental and physical condition;
3. archaeological and heritage findings;
4. risk to wildlife habitat; and
5. market value of the property.

6.5 Custodians shall formally determine the degree of interest in surplus properties in Canada by simultaneously providing federal departments, agent Crown corporations, provincial and municipal governments an opportunity to:

1. acquire surplus routine properties for a public purpose, in the priority order noted above, before the property is offered for sale on the open market; or

2. identify their public purpose interest in surplus strategic properties for equal consideration by the custodian during the development of the disposal strategy.

6.6 Custodians shall provide priority organizations or interested parties 30 days to identify their interest and an additional 90 days to confirm in writing the nature and scope of their interest, supported by a financial commitment. Custodians shall give an additional 120 days to Indian and Northern Affairs Canada to provide written confirmation if the real property is to be acquired to settle a comprehensive land claim.

6.7 In the case of a sale or transfer for public purpose:

1. Custodians shall ensure their deputy head is satisfied that the acquiring party has demonstrated that the surplus property is required for public purpose consistent with its long-term plans and that the sale or transfer is the best real property decision from a whole-of-government perspective, taking into account the market value of the surplus property based on highest and best use.
2. Consideration received for property shall be based on market value for continued public purpose use, in accordance with the Treasury Board [Appraisal and Estimates Standard for Real Property](#). The variance between the values should inform the conditions of sale, when appropriate.
3. If surplus property sold or transferred for public purpose can or could potentially be rezoned and resold for profit, custodians shall include appropriate covenants in the conveyance documents to ensure that the original intent of the sale or transfer is respected.

6.8 Custodians shall develop a balanced disposal strategy for strategic surplus properties that is supported by a comprehensive assessment of federal and other stakeholder interests, the legal risk analysis, and policy and financial considerations. They shall also develop a business case that is further supported by the valuation, determined in accordance with the Treasury Board [Appraisal and Estimates Standard for Real Property](#), and by a business plan from Canada Lands Company CLC Limited.

6.9 When the real property is contaminated and the acquiring party is undertaking the required remediation, custodians shall take steps to ensure that it is carried out within a reasonable length of time.

6.10 To share in the net proceeds from the sale or transfer of surplus real property custodians must:

1. have an approved *investment plan*;
2. reinvest the proceeds in real property, consistent with their approved investment plan; and
3. satisfy the reporting requirements of the Treasury Board [Reporting Standard on Real Property](#).

**Note:** Access to net proceeds is done through the [expenditure management](#) process.

## 7. Responsibilities of other organizations

7.1 Canada Lands Company CLC Limited (CLC) is a federal, non-agent Crown corporation mandated with the commercially oriented, orderly disposal of selected surplus federal properties in Canada. A sale to CLC follows the *strategic disposal process* established by the Treasury Board Secretariat.



7.2 The Department of Justice Canada (DOJ), under the authority of the [Department of Justice Act](#) and the [Federal Real Property and Federal Immovables Act](#), acts as solicitor to departments for real property transactions of all types to ensure that all legal aspects of the transaction have been addressed; provides property-specific legal title search and an assessment as to whether potential or established Aboriginal or treaty rights could be adversely impacted by the disposal of the land and whether a duty to consult is triggered; provides information on any relevant litigation; prepares instruments, contracts and other documents, including approval of their form and legal content; provides legal advice and opinions on real property matters and transactions; countersigns conveyance instruments; and operates a document depository.

7.3 Indian and Northern Affairs Canada (INAC) provides available information about surplus federal properties such as: whether the property is in an area subject to a land cession treaty or completed comprehensive land claim; whether there are ongoing claims negotiations or out-of-court settlement discussions; if the property is subject to any asserted claims; or if there is evidence of use or occupation or history of use and occupation by an Aboriginal group or groups

## 8. References

### Principal legislation

- [Canadian Environmental Assessment Act](#)
- [Canadian Environmental Protection Act 1999](#)
- [Federal Real Property and Federal Immovables Act](#)
- [Federal Real Property Regulations](#)
- [Historic Sites and Monuments Act](#)
- [Official Languages Act](#)
- [Species at Risk Act](#)

### Treasury Board policies

- [Policy on Long-term Capital Plans](#)
- [Policy on the Management of Real Property](#)
- [Project Management Policy](#)
- [Common Services Policy](#)

### Treasury Board directives and standards

- [Accessibility Standard for Real Property](#)
- [Accounting standards](#)
- [Appraisals and Estimates Standard for Real Property](#)
- [Federal Identity Program Manual](#)
- [Reporting Standard for Real Property](#)
- [Security standards](#)

## Guidance and tools

- [Best Practices Advisory on Environmental Considerations in Real Property Transactions](#)
- [E-Learning Tool for the Disposal of Surplus Federal Real Property](#)
- [Environmental Guide for Federal Real Property Managers](#)
- [Guide to the management of Real Property](#)
- [Security Assessment Guidelines](#)

## 9. Enquiries

Please direct enquiries about this directive to your departmental headquarters. For interpretation of this directive, headquarters officials should contact:

*Real Property and Materiel Policy Division  
Treasury Board of Canada Secretariat  
L'Esplanade Laurier  
140 O'Connor Street  
Ottawa ON K1A 0R5  
Telephone: 613-941-7173  
Facsimile: 613-957-2405  
E-mail: [rpmpd@tbs-sct.gc.ca](mailto:rpmpd@tbs-sct.gc.ca)*



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>AUMA Convention</b>

### **BACKGROUND / PROPOSAL:**

The AUMA Convention is being held in Edmonton from September 26-28, 2012.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

\$650.00 Registration Fee (before August 23, 2012) plus travel and subsistence.

The 2012 budget includes one member of Council attending this conference.

### **RECOMMENDED ACTION:**

That Councillor \_\_\_\_\_ be authorized to attend the Alberta AUMA Convention from September 26-28, 2012 in Edmonton, Alberta.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



June 28, 2012

Dear Mayors, Councillors and CAOs:

**AUMA Convention and AMSC Tradeshow  
September 26-28, 2012  
Shaw Conference Centre, Edmonton**



The AUMA Convention is the culmination of the year's work. This is the occasion for members to gather, network, deliberate, share, and celebrate. This is not to be missed!

Most importantly, this is your chance to meet with the new provincial government. Don't miss your opportunity to share thoughts and concerns face-to-face with government leaders and your municipal colleagues.

This year's convention theme, *Leading Local Matters*, builds on the success of the *Local Matters* campaign.

Take a look at the attached brochure for all of the details:

- Don't forget: **free full hot breakfasts** every day!
- Make sure to enter this year's new contests: **Win your Registration** and **Win Registration for 2013!** Look for details on these contests and more!
- Lunch to go on the last day, **but you will want to be there** for the Closing Ceremonies
- And as always, our popular **Partners' Program** continues

**Register your municipalities and book hotel spaces today—rooms are filling up fast!**

Look for details in the enclosed brochure, and additional information will follow as it is confirmed.

Be sure to watch for updates in the new **Convention Highlights** section of *Weekly Digest*, and visit [auma.ca](http://auma.ca).

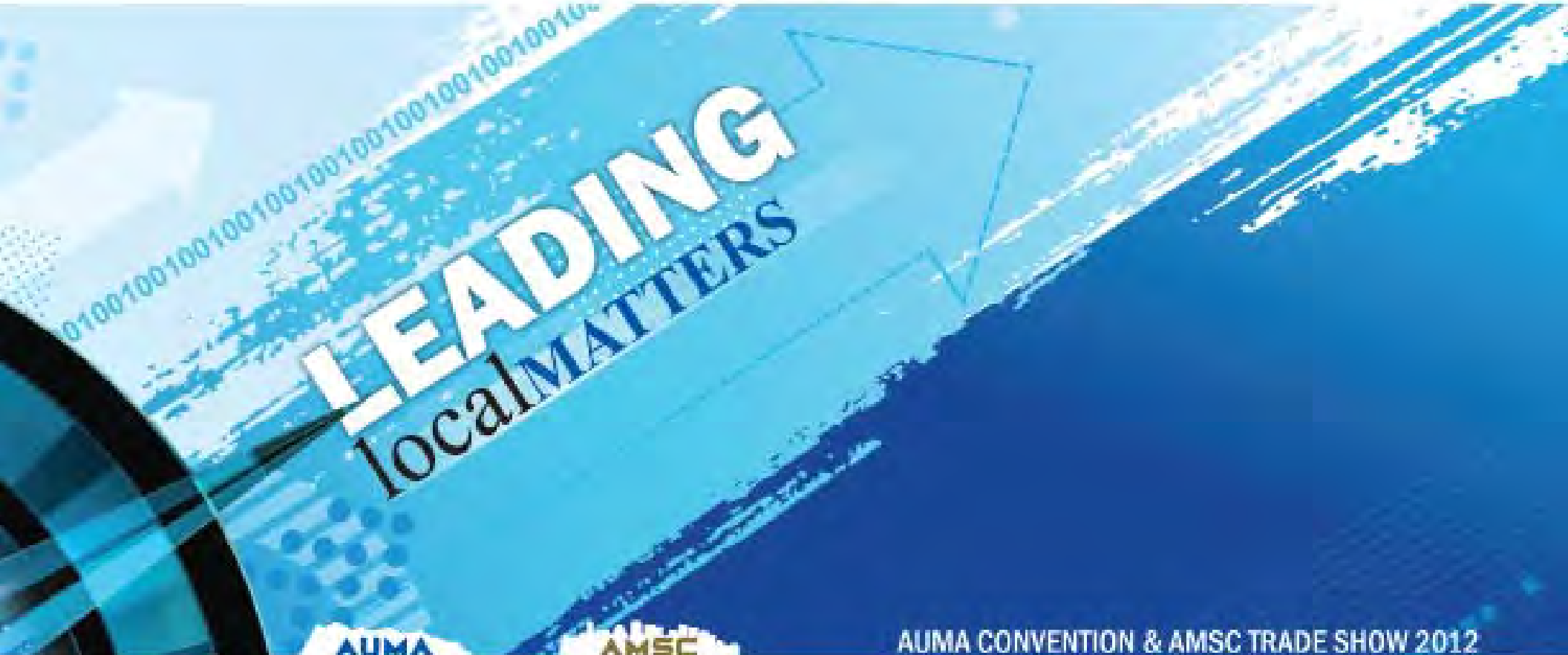
We look forward to seeing everyone there!

Sincerely,

Linda Sloan  
AUMA President

John McGowan  
CEO AUMA/AMSC

Host City:



# LEADING Local MATTERS



**AUMA CONVENTION & AMSC TRADE SHOW 2012**  
SHAW CONFERENCE CENTRE EDMONTON SEPTEMBER 26-28, 2012

## PARTNERS' PROGRAM

The following activities are open to partners of convention delegates. Minimum and maximums will apply.

### Christmas Cards and More

September 26, 10:00 am – 3:00 pm

Dorothy Seatter will be back to lead this fun and productive workshop. You will make a total of 16 cards. Five Christmas designs and 3 all occasion cards (2 of each design) The cost will include coffee, lunch and all pre-cut materials, envelopes, embellishments as well as an adhesive. Card recipes will be provided.

Cost: \$65.00

### Explore the shopping experience at Southgate Centre

September 26, 11:00 am – 3:00 pm

Enjoy lunch at the quaint Upper Crust cafe and then proceed to the newly renovated Southgate Centre. This shopping experience includes Crate and Barrel, Restoration Hardware, Coach, Banana Republic and many more.

Cost: \$20.00

### A Day at the Enjoy Centre

September 27, 10:00 am – 3:30 pm

Your day will include a tour of the Holes Greenhouse Enjoy Centre, lunch in the Bistro and a Thanksgiving centrepiece workshop. All participants will create a centrepiece to adorn their Thanksgiving table.

Cost includes tour, lunch and all materials for the centrepiece.

Cost: \$68.00

## GENERAL INFO & REGISTRATION FEES

Registration Fees\* for the 2012 AUMA Convention are:

Type	Member	Non-Member
Full Early Bird	\$650	\$825
Full After Early Bird	\$775	\$1,000
One Day Early Bird	\$550	\$650
One Day After Early Bird	\$600	\$700
Pre-Convention Session – Full Day	\$340	\$340

Early Bird Deadline is: 4:00 pm MST August 23

Average temperatures in Edmonton for September range between 3°C and 17°C.

Be sure to bring suitable outerwear. Casual business attire is suggested all activities.

\*Prices do not include GST

### Register and Pay 1 of 3 Ways:

1. Online: [www.auma.ca](http://www.auma.ca)
2. Complete the registration form and fax to 780-425-5121 (Cheque or money order payable to: "AMSC 2012")
3. Mail payment and completed registration form to: 2012 AUMA Convention (make a copy for your records)

2012 AUMA Convention  
AMG Solutions Inc. / Attention: Leah Doyle  
P.O. Box 53058 14035 - 105 Ave NW  
Edmonton, AB T5N 0Z1

For inquiries phone 780-668-3005



## INFORMATION AND HOSPITALITY DESK

The City of Edmonton will host an Information & Hospitality Desk during peak periods from Tuesday to Thursday. Volunteers will be on hand to answer your questions about Edmonton including interesting attractions, restaurants, medical services, shopping, esthetic services and transportation.

### Partners' Lounge

A Partners' Lounge in Salon 1 will be open during set times on Wednesday and Thursday for all partners attending the convention. Complimentary juice, coffee and muffins will be available and to make your stay even more enjoyable, an assortment of magazines and background music will also be available.

### Transportation

Shuttle service to the Shaw Conference Centre will be offered to delegates staying at the Crowne Plaza Chateau Lacombe, Delta Edmonton Centre Suite, Edmonton House Suite Hotel and The Sutton Place Hotel. Due to close proximity, the shuttle service will not be offered from The Fairmont Hotel Macdonald, The Courtyard by Marriott or The Westin Hotel.

### Where To Stay In Edmonton

Accommodations are subject to availability on a first-come, first-served basis.

These hotels have a room block on hold for the Convention; to qualify for the special convention room rates, please identify yourself as an AUMA delegate when you make your reservation.

A deposit will be required.  
Visit [www.auma.ca](http://www.auma.ca) for details.

Please note that room blocks may already be full and the AUMA rate will no longer be available. Rooms may become available later in the year at hotels that are currently sold out. Check back later and often.



### Hotel Legend

- |   |   |   |
|---|---|---|
| <b>1</b> Courtyard by Marriott<br>1-866-444-3333<br><a href="http://www.marriott.com">www.marriott.com</a>              | <b>3</b> Coast Edmonton House<br>1-800-771-8188<br><a href="http://www.coasthotels.com">www.coasthotels.com</a> | <b>5</b> Sutton Place<br>1-866-877-8888<br><a href="http://www.suttonplace.com">www.suttonplace.com</a> |
| <b>2</b> Crowne Plaza Chateau Lacombe<br>1-877-880-8550<br><a href="http://www.crowneplaza.com">www.crowneplaza.com</a> | <b>4</b> Fairmont Hotel Macdonald<br>1-800-771-8188<br><a href="http://www.fairmont.com">www.fairmont.com</a>   | <b>6</b> The Westin Edmonton<br>1-800-771-8188<br><a href="http://www.westin.com">www.westin.com</a>    |



## EDUCATION SESSIONS

THURSDAY, SEPTEMBER 27  
2:30 PM – 3:30 PM

### Getting the Most from your Government – Government Advocacy

Ever wonder what makes the difference between receiving approval for a certain project or not, between receiving funding for a particular initiative or not, or simply for receiving the recognition deserved for a job well done? Basically, it comes down to effective inter-governmental relations. That may sound simple, but it is not.

While AUMA actively advocates on behalf of members, there remains a time when individual municipalities must participate in the advocacy arena. In this session you will evaluate your inter-governmental relations activities through the lens of an effective advocacy framework. With a focus on making the most of your efforts, you will discover: common mistakes and how to avoid them; how to establish the right tone and maintain rapport with both influencers and decision makers; critical communication strategies and tools.

Learn how your advocacy style impacts your ability to win approvals and then how to achieve and repeat the success. Sharpen your skills in one hour.

### For the Love of Cities

*You can also catch this session at 1:15 PM!  
See page 9 for more details.*

If you are looking for ways to engage the people of your community, enlisting them in making your city a better place to live, work, and play, plan to attend this session. Here, we will explore what makes cities lovable and what motivates ordinary citizens to do extraordinary things for their places.

### What do you do with your 86,400 seconds per day?

*You can also catch this session at 1:15 PM!  
See page 10 for more details.*

Plan to sit in on this session as both personal and professional lives benefit from Ann Max's wise counsel, her ability to instil confidence, and her realistic approach. Her lively sense of humour and engaging style immediately put participants at ease while she creates trust and establishes a comfortable rapport.

## CITY OF EDMONTON RECEPTION

### Mix And Mingle Market Reception

Edmonton City Hall 1 Sir Winston Churchill Square

Local artisans and vendors will be on hand at this unique City of Edmonton Reception.

Join us for hors d'oeuvres and drinks as you visit our market, tour city hall and mingle with friends.

You won't want to miss this exciting evening! City Hall is an Edmonton landmark, the home of our civic leadership and a gathering place for the community. It is easily accessible to the public and located in the heart of downtown Edmonton.

This is a ticketed event, and tickets must be purchased in advance by September 20, 2012.

City Hall is a short walk from the Shaw Conference Centre and many of the AUMA host hotels.

THURSDAY, SEPTEMBER 27  
7:30 PM – 10:00 PM

THE CITY OF  
**Edmonton**



## EDUCATION SESSIONS

THURSDAY, SEPTEMBER 27  
2:30 PM – 3:30 PM

### Ensuring Effective Emergency Response

Ambulance wait times have been a hot topic in the media, at the coffee shop and around the water cooler lately but this is just one factor in a complex and dynamic system of emergency medical response. Paramedics, community first responders, fire fighters, and the police all contribute to the safety and wellbeing of Albertans in emergency situations.

Developing an effective emergency medical response system is challenging, to say the least. Various communities, depending on their size, resources, and geographical location, each have their own unique set of challenges and as such, an effective medical response system needs to be flexible and adaptable enough to overcome these differences.

Technology and tools that make dealing with emergency situations easier on one hand, pose new problems on the other. As an example, the increased use of mobile devices, while providing better connectivity – anywhere, anytime, also creates another layer of complexity in terms of being able to locate people accurately and quickly. Join this discussion with public safety and community leaders as we explore emergency medical response in Alberta.

### Kickstart your Municipality's Tourism Value

Alberta boasts some of Canada's most beautiful landscapes and most notable attractions, with over 4.5 million people per year crossing our borders for a visit. That staggering number presents communities around the province with a significant opportunity to capitalize on potential revenues from tourism.

Are you maximizing your marketing potential? If you are ready to position and promote your community as a point of interest or as a center for activity for tourists, now is the time to explore some of the resources available to you.

Get informed and get mobilized with Travel Alberta programs developed specifically to kick-start tourism. In this session participants will learn about Travel Alberta's marketing services, including buy-in opportunities and co-operative marketing funds to help communities grow their events and local businesses. Join in the discussion, meet some of the Travel Alberta team and learn how you can get connected to the 4.5 million visitors per year to Alberta by signing up to the new Alberta Tourism Information System.

### Election 2013

#### New Perspectives in Municipal Elections

It's hard to believe, but the next Municipal Election is only a year away, set for October 21, 2013. The time between now and then will likely fly by, and the next convention will not take place until after that election. Some of you may have already decided to put your name in the ring for local council, others may have already decided not to do so while many of you are likely undecided at this early date.

That said, AUMA has brought together a panel of experts on various elements of municipal campaigns and elections to help you understand the new environment of the municipal world going into the 2013 municipal elections and to provide you with some important information as you prepare for your next campaign.

## EDUCATION SESSIONS

THURSDAY, SEPTEMBER 27  
1:15 PM – 2:15 PM

### **Soul of the Community Place Matters – The Emerging Role of Place in the Success of Communities**

Dr. Katherine Loflin focuses on the human side of place, examining what makes people love where they live and why it matters. She is the lead project consultant and expert on the Knight Soul of the Community project that has been implemented across 26 communities over the past four years.

In this presentation, she will discuss why a focus on understanding this essential sense of place is emerging as critical for the economic sustainability and success of communities. Using empirical findings from projects such as the Knight Soul of the Community project, as well as examples and stories from across the North America, she will present key lessons and emerging best practices in the field of placemaking.

Since the release of her study, Dr. Loflin has become an in-demand consultant, advising politicians, planners, foundations and community leaders who are trying to improve their communities, using this model of visioning cities first as places. Through this project, she has been quoted widely in the press including *Wall Street Journal*, *USA Today*, *Winnipeg Free Press*, *Crain's Detroit Business*, *Miami Herald* and *LA Times*.

### **Energy – Community Impact and Savings Potential**

With AUMA actively engaged in efforts of monitoring and advocating regulatory activities, members can be assured that consumer interests are represented. Attend this session to learn more about some of the industry initiatives AUMA is tracking on your behalf. As we explore and understand how various issues impact municipalities and their citizens, we will look at these initiatives to provide products and services to members.

#### “WHAT DO YOU LOOK FORWARD TO AT THE AUMA CONVENTION?”

The most valuable thing is to talk to people from other communities, to turn your chair around and have a conversation.

The real diversity in the sessions...looking forward to seeing what is happening in other communities across the province.

I do enjoy the panel with the Ministers. Meeting the different provincial government officials is something I always look forward to.

A lot of the advantage of coming to the convention is the contacts you make, the exchange of ideas.

”

### **What do you do with your 86,400 seconds per day?**

*You can also catch this session at 2:30 PM!*

One of North America's pre-eminent specialists in organizational, professional and personal productivity will be joining us this year. Ann Max, best known for her engaging approach to performance enhancement has helped thousands of people gain control over their lives, improving their effectiveness and personal satisfaction. Her information-packed presentations are based on her experiences from more than ten years as a consultant, coach, trainer and speaker and as such, participants in her session will develop skills and identify concrete actions that can be put directly to use.

An effective coach, consultant and motivational speaker, Max addresses current challenges with a deep understanding of her subject area. Plan to sit in on this session as both personal and professional lives benefit from her wise counsel, her ability to instil confidence, and her realistic approach. Her lively sense of humour and engaging style immediately put participants at ease while she creates trust and establishes a comfortable rapport.

## EDUCATION SESSIONS

THURSDAY, SEPTEMBER 27  
1:15 PM – 2:15 PM

### Local Government Administration Association Managers need to inspire, not empire!

Are you hiring your replacements? Is your open door plexi-glass or is it actually open and airy? How do you listen to concerns? Do you coach well? Do you know how to coach? There are no awards for insecure and controlling leadership, only awards for those who inspire, not build empires. This session will show you how to be an inspiring leader, not just a manager.

### “WHAT OUR MEMBERS ARE SAYING

It's about trying to understand and shift responsibilities and make the arrangement more appropriate so that municipalities have stable predictable sustainable funding so that they can meet the needs of people where they live.

Local Matters is really about letting us govern. It's about creating a new relationship with the provincial government and the municipalities.

It's based on recognition of municipalities as an order of government entrenched in the Municipal Government Act.

”

### For the Love of Cities

*You can also catch this session at 2:30 PM!*

The love affair between people and their place is one of the most powerful influences in our lives, yet we rarely think of it in terms of a relationship. As cities begin thinking of themselves as engaged in a relationship with their citizens, and we citizens begin to consider our emotional connections with our places, we open up new possibilities in community, social and economic development by including the most powerful of motivators—the human heart—in our toolkit of city-making.

If you are looking for ways to engage the people of your community, enlisting them in making your city a better place to live, work, and play, plan to attend this session. Here, we will explore what makes cities lovable and what motivates ordinary citizens to do extraordinary things for their places. You will hear how some cities are using that grass-roots energy to fill in the gaps that “official” city makers are grappling with as they manage limited resources and declining budgets.

### Aging in Place – Trends, Community Best Practices and Useful Tools

“Aging in Place” is defined as supporting seniors to remain in their homes for as long as they wish and are safely able to do so.

Municipalities are acutely aware of the importance of creating age-friendly communities and, as a *Leading Local Matter*, AUMA believes that it is important for all orders of government to work together to address the resulting challenges and opportunities presented by an aging population.

In this session, participants hear about aging and the impact of social policies on older adults and their caregivers. A panel will examine trends in Alberta and some aging-in-community projects across the province. If you want to provide a better foundation of support for seniors in your community, plan to attend this session where community leaders and seniors' care experts will discuss the many facets of successfully aging in place, highlighting the resources and tools available to assist you.

## COMMITTEE REPORTS

WEDNESDAY, SEPTEMBER 26  
10:00 AM – 11:30 AM

### APEX Board of Directors

The APEX Board of Directors is accountable to members for the overall direction and effectiveness of the supplementary defined benefit pension plan, as well as for the creation of new or enhanced pension services as required. In this session, Representatives will provide an update on their work during the past year and along with a specialist in the field, will lead a discussion on pensions.

As the baby boomer generation begins to enter the retirement age, the discussion about the value, advantages, and disadvantages of defined benefit versus defined contribution pension plans becomes more important.

### Women in Municipal Government – Global Perspectives on Attracting and Engaging Women for Local Government

Women make up over 50% of Canada’s population yet comprise only 25% of elected officials.

Would your municipality benefit from increasing its gender diversity, engaging more women in municipal leadership? Not sure how to achieve this outcome? Attend this session to learn about proven approaches from other parts of Canada and around the world that attract women to a career in local government, creating environments that support their learning and enable their full engagement. Don’t miss this opportunity to dialogue on the kinds of initiatives that Alberta’s municipalities could consider to increase the participation of women in local government.

## JOIN US FOR BREAKFAST

...every day during convention.

AUMA wants to ensure you get each day off to a good start. Be sure to join us in the main convention hall for a hearty breakfast that will provide you with the energy needed to tackle the busy schedule.

## SUPPLEMENTARY SESSIONS

WEDNESDAY, SEPTEMBER 26  
3:45 PM – 4:45 PM

### AUMA’s Energy Policy Framework

AUMA is developing a comprehensive municipal energy policy, and invites you to discuss policies relating to abandoned energy infrastructure and the impact of energy driven growth on Transportation and Utility Corridors. Share your insight into the policies that will be voted on at convention.

### ARPA – Community Building, the Core of Recreation and Parks

Explore leading strategies, initiatives and programs designed by the Alberta Recreation and Parks Association to build a sense of community, increase wellness and enhance quality of life. Learn how your community can maximize the potential of these established services.

### Alberta MPs – Leading Local Matters at the Federal Level

This year, AUMA is working on offering delegates the opportunity to connect with a number of Members of Parliament from the Government of Canada. MPs will share their perspectives on issues that are important to Alberta municipalities and field your questions.

## COMMITTEE REPORTS

WEDNESDAY, SEPTEMBER 26  
10:00 AM - 11:30 AM

### Executive Committee

The Annual AUMA Convention and AMSC Tradeshow is the perfect backdrop for the Executive Committee to provide a status report to members. In this session, AUMA CEO John McGowan and AUMA President Linda Sloan will deliver a comprehensive overview of the Association's advocacy work throughout the past year with an emphasis on how AUMA raises the profile of municipal governments among key audiences. They will describe efforts to engage elected officials at the provincial and federal levels of government and political party leadership, as well as municipal interest groups and associations and the general public.

Attend the session and pick up a copy of the new AUMA Annual Report while you learn more about the association's progress on key initiatives including; Welcoming and Inclusive Communities, National Infrastructure Plan, Property Assessment, Energy Policy, Water Conservation, Allocation and Operations, and Water policies. You will also have a chance to become more familiar with the process for supporting members through a framework leveraging government meetings, communications strategies, policy development, and plans for the future. The Executive Committee looks forward to discussing the Association's success and challenges with members.

### AMSC/AMSCIS

AUMA had been providing aggregated services to its members for over 40 years. To ensure continued success in providing such services to the membership, the Alberta Municipal Services Corporation, a wholly owned subsidiary of the Alberta Urban Municipalities Association was established on January 1, 2005. The AMSC provides for the development of educational tools plus the development, coordination, and delivery of aggregated services to the member municipalities, their employees, and their associates.

The AMSCIS Board of Directors has the responsibility to develop and evaluate the service delivery programs of AMSCIS, carry out the powers, duties, and functions as expressly given to it under legislation and the bylaws or policies of the Association, and to ensure effective, credible relations with respect to service delivery are maintained with member municipalities and other organizations as required.

In this session, the AMSC and AMSCIS Board of Directors will provide an update on their work of the past year. Delegates will also have the chance to discuss crisis management and communications in a municipality with a recognized expert in this area.

## GOVERNMENT DAY

Government Day will include remarks from Premier Alison Redford and Doug Griffiths, Minister of Municipal Affairs. There will be a number of new faces at the *Dialogue with the Ministers sessions* so take a moment to reflect on the issues facing your community and participate in the discussions - highlighting the importance of *Leading Local Matters*.



## COMMITTEE REPORTS

WEDNESDAY, SEPTEMBER 26  
8:15 AM – 9:45 AM

### **Safe and Healthy Communities – Road Safety**

Did you know that 90% of all collisions are due to driver error? That's why it's crucial to change driver attitudes and behaviors and that we, as municipalities, engage our citizens in developing safe driving habits. In this session, AUMA's Safe and Healthy Communities Committee will explore the topic of road safety with members.

While Alberta's distracted driving legislation became effective in 2011, along with changes to the impaired driving law to include sanctions for those driving with a 0.05 blood alcohol level, a number of other factors that contribute to the increased risk of traffic accidents warrant consideration and action.

In addition to providing safe roads and proper signage to assist drivers, communities need to be aware of the challenges posed by new drivers, seniors, reckless, impatient, and discourteous drivers, and those who simply disregard the rules of the road.

The Committee has brought together a panel of experts to lead a frank discussion about the myths and realities of moving towards solutions for a number of issues affecting driver safety including: reckless driving, speeding, and senior driving.

### **Small Communities Committee – Strengthening Local Capacity Through Partnerships and Shared Services**

Alberta's small communities face a set of challenges unique unto themselves.

That said, none are as daunting as those related to human resources and access to specific expertise or human capital (people) for a wide range of activities including the planning, creation and delivery of programs and services for residents, businesses, and visitors.

Generally, small communities do not have a tax base substantial enough to support the development or maintenance of infrastructure and so, we have come to see municipalities across the province establish regional partnerships with their urban and rural counterparts to alleviate the capital funding dilemma.

What if you could apply this concept to building capacity within a local region? Are you looking for guidance on how to build local capacity? Do you feel like you don't even know where to start? Then plan to attend the Small Communities Committee session to take a closer look at how this issue can be addressed. Panelists will discuss how municipalities can tackle this issue head on by building partnerships and using shared services.

## JOIN A COMMITTEE

Participating on an AUMA Standing Committee is a great way to influence the development of AUMA initiatives and policy and subsequently, the governance landscape across the province. Standing Committees are made up of elected officials and administrators from both small and large member municipalities. For more information, visit [www.auma.ca](http://www.auma.ca)

## COMMITTEE REPORTS

WEDNESDAY, SEPTEMBER 26  
8:15 AM – 9:45 AM

### Infrastructure & Energy Committee – Advancing Energy Efficiencies and Renewable Energy in Your Municipality

With a mandate to address energy issues and policies relative to the municipal framework, this committee is eager to share with members some of the world's leading energy initiatives, developed right here in Alberta.

In this session, member municipalities will highlight the work done and results achieved by their communities in advancing the integration of renewable and alternative energy as well as through initiatives aimed at increasing energy efficiency.

Join us to take a closer look at some of the innovative and leading edge energy solutions being deployed in Alberta's municipalities and consider how they may apply to your community. Understand how these initiatives support not only the environment but the municipal pocket book as well! You will learn about Drake Landing, an international award winning district energy project in Okotoks; the benefits of efficient street lighting; and how the community of Black Diamond has established a green fund that converts energy savings into other energy efficient projects.

### Sustainability & Environment Standing Committee – Water Cents

Everyone knows that water is a finite resource. But, do you know how much it costs to provide water and wastewater services to residents and businesses in your municipality? Do you know if water users are covering the costs of these services?

Now more than ever, the dichotomy between the lavish use of water compared to the constraints on availability and the costs involved in water services has created a number of interconnected challenges for Alberta's municipalities. As such, water has been identified as a *Leading Local Matter* and AUMA is urging both the provincial and federal governments to collaborate on a cost-shared, one-window approach to harmonized reporting and approvals.

Plan to join the discussion to learn how full cost accounting and recovery can contribute to the financial viability of your municipality, and how to use water pricing as an effective demand management tool. Participants will receive practical advice from municipal leaders on how to set your municipality on a course for a more sustainable water future.

### Municipal Governance Standing Committee – Closing the Loop on Property Assessment and Taxation Reform

Property taxes are a key source of revenue for municipalities in Alberta and as communities across the province are striving to balance revenues with expenditures they question the validity of the current assessment and taxation system. With certain elements of the system still reflecting guidelines from the 1970's, many consider the system to be inequitable, unfair, and not transparent to property owners and to local government.

In *Leading Local Matters*, AUMA has been working with its members and the assessment community to review the system, identifying issues and opportunities for improvement. Join us for an update on the activities of the committee and learn more about the 27 Report that was submitted to the Minister of Municipal Affairs. The recommendations span a number of topics including farm and industrial property; split mill rates; grants in lieu of taxes; the appeal process; and the need to ensure training and effective governance and administration. Here's your chance to become more informed about the recommendations that will be voted on at this year's convention.

## PRE CONVENTION SESSIONS

TUESDAY, SEPTEMBER 25  
9:00 AM – 4:00 PM

These sessions are available at an additional cost - see the registration website for details.

### Administrative Law and Expropriation Law

In this session, the topics of Administrative Law and the Law of Expropriation will be presented by the lawyers of Reynolds, Mirth, Richards and Farmer LLP. The segment on administrative law will cover the general principals of administrative law and will then go on to explore more detailed issues within the context of the Assessment Review Board and Subdivision and Development Appeal Board proceedings.

The segment about Expropriation Law will include a discussion related to a municipality's powers of expropriation, outlining what has to happen and when it has to happen. Participants will also learn how to determine what the expropriating authority will have to pay, understand the dynamics of expropriation, and identify applied issues which municipalities may encounter.

**Note: Shuttle service not available Tuesday, September 25.**

### Elected Officials Education Program – Sustainability\*

It is vitally important for municipal leaders to have a vision for their community and a plan to achieve that vision. In this course, participants will discuss the challenges faced by municipalities in developing sustainable communities while facing various constraints. In this interactive session, they will learn how to bring about community-based change through sustainable planning and development. Discussions will delve into the various components of sustainability and explore how healthy communities incorporate physical, financial, human, cultural, social and political capital into a framework for community sustainability. Armed with this new knowledge and equipped with some new tools, participants will understand how to energize local economies into becoming more financially viable, environmentally sound, and socially responsible.

\* Must be an elected official to attend.

### The Communication Connection

Whether you are dealing with senior administration, fellow council members or the public, your ability to build relationships, win the respect of others, and influence outcomes has a tremendous impact on the results you achieve as a leader. The ability to effectively communicate provides a solid foundation from which to act, enhancing the experience for everyone involved, and improving the chances of achieving success. This session will provide you with leading-edge knowledge, strategies and the ability to achieve your goals by bringing out the best in others. This session, through its interactive format, will provide participants with the knowledge and tools required to create a strong framework for sound teamwork.

## CAO/CFO SESSION

WEDNESDAY, SEPTEMBER 26  
10:00 AM – 11:30 AM

The role of a Chief Officer (CAO/CFO) in the municipal arena is a complex one, providing a balance between the direction of council and the needs of the community. Yet, it is important to understand

how decisions at the municipal level relate to both the national and global economies. In this session, one of the Bank of Canada's leading figures, Deputy Governor Tim Lane, will present his perspective on the

world economy as well as the economic outlook for Canada and Alberta, over the short and longer terms. Don't miss this must see session to bring a global perspective to your Chief Officer role.



## OPENING KEYNOTE SPEAKER

WEDNESDAY, SEPTEMBER 26  
12:30 PM – 1:30 PM



Bruce Kirkby

### **Bruce Kirkby: Magic Happens; Unearthing Creativity, Confidence and Success beyond the Comfort Zone**

We all have a personal comfort zone - a safe, predictable place, bounded by walls of habit, routine and fear. The longer we stay within its confines, the harder it becomes to break free. But leave we must, for every grand innovation, every soaring success and life-defining moment occurs in the unknown realms beyond. Here, self reliance is challenged, curiosity and creativity come alive,

confidence blossoms, and our full potential is unleashed. This is where magic happens.

Bruce Kirkby is a Canadian adventurer, photographer, and author whose mission is to reconnect every audience with that magic waiting beyond the comfort zone. Using lessons gleaned from decades of wilderness travel, Bruce lays out five simple yet powerful strategies to help overcome self-imposed boundaries, and move safely and assuredly ahead. Bruce helps audiences pinpoint unrecognized fears, find routes over apparently insurmountable obstacles, and deal

with inevitable setbacks. He rekindles the spirit of discovery, challenging every member of the audience to implement his five strategies—in one simple step—before even walking out the door. No more woulda, coulda, shoulda. The time is NOW.

Set against a dizzying backdrop of international wilderness expeditions, stunning photography and stirring video clips, Bruce's keynote is an invitation to squeeze the most out of every opportunity; at the office, at home, and in life.

## CLOSING KEYNOTE SPEAKER

FRIDAY, SEPTEMBER 28  
10:45 AM – 11:15 AM



John Furlong

### **John Furlong: Leadership**

As the world celebrated the 2010 Vancouver Olympic Games, John Furlong became a familiar figure to all watching. As the CEO of VANOC, Furlong led the teams that organized and staged both the Vancouver 2010 Olympic and Paralympic Winter Games. VANOC had five core values to achieve success: Team, Trust, Excellence, Sustainability, and Creativity. In his address, John will demonstrate how these values are integral to developing an inspired, dedicated team.

*Trust:* If you are asking employees to do things that they don't believe they can do, they have to trust you and be truly connected to a meaningful vision.

*Team:* In teams, everyone is not equal. The strongest teams permit diverse opinions to be heard.

*Excellence:* Employers have time to teach people new skills, they do not have time to build character. Before considering a person's skill set, every VANOC employee was first screened against a values assessment.

*Sustainability:* Empower people to do the right thing every time.

*Creativity:* Innovative thinking cannot exist in a culture of fear.

Under John's leadership, VANOC built a resilient and supportive team culture where curiosity flourished and egos were left at the door. Helping to improve the fabric of Canadian society has always been one of Furlong's steadfast goals, and he has been a key player in demonstrating that the Games can be a true nation builder.

# 2012 CONVENTION PROGRAM

## TUESDAY, SEPTEMBER 25

7:00 am - 4:00 pm Registration  
 8:30 am - 9:00 am Breakfast  
 9:00 am - 4:00 pm Pre-Convention Sessions x 3

## WEDNESDAY, SEPTEMBER 26

7:00 am - 4:00 pm Registration  
 7:00 am - 7:45 am Breakfast  
 7:45 am - 8:00 am Morning Announcements  
 8:15 am - 9:45 am Committee Reports  
 9:45 am - 10:00 am Break  
 10:00 am - 11:30 am Committee Reports  
 10:00 am - 11:30 am Special CAO/CFO Session  
 11:30 am - 12:30 pm Lunch  
 12:30 pm - 1:30 pm Opening Ceremonies & Keynote  
 1:30 pm - 2:15 pm Annual General Meeting  
 2:15 pm - 3:30 pm Resolutions  
 3:00 pm - 6:00 pm Trade Show  
 3:45 pm - 4:45 pm Supplementary Sessions  
 After 6:00 pm Sponsor's Networking Evening

## THURSDAY, SEPTEMBER 27

7:00 am - 4:00 pm Registration  
 7:00 am - 7:45 am Municipal Affairs Breakfast  
 7:45 am - 7:50 am Announcements  
 7:50 am - 8:30 am Municipal Excellence Awards  
 8:30 am - 9:00 am Networking Break  
 9:00 am Trade Show Opens  
 9:00 am - 10:00 am Dialogue with Ministers  
 10:00 am - 10:15 am Break  
 10:15 am - 11:15 am Dialogue with Ministers  
 11:15 am - 11:30 pm Premier's Address  
 11:30 pm - 1:00 pm Trade Show Luncheon  
 1:15 pm - 2:15 pm Education Sessions  
 2:15 pm - 2:30 pm Break  
 2:30 pm - 3:30 pm Education Sessions  
 3:30 pm - 5:00 pm Trade Show Dessert Reception  
 7:30 pm - 10:00 pm City of Edmonton Reception

## FRIDAY, SEPTEMBER 28

7:00 am - 12:00 pm Registration  
 7:00 am - 8:00 am Hot Buffet Breakfast  
 8:00 am - 8:45 am Opposition Parties  
 8:45 am - 9:00 am FCM President  
 9:00 am - 9:45 am Election of President and Directors  
 9:45 am - 10:15 am Resolutions  
 10:15 am - 10:30 am Election of Vice President(s)  
 10:30 am - 10:45 am Minister of Municipal Affairs  
 10:45 am - 11:15 am Closing Keynote  
 11:15 am - 11:30 am Closing Remarks  
 Prize Draws

**NOTE: City of Edmonton Reception tickets are required separately. Visit [auma.ca](http://auma.ca) for details. Early bird deadline is August 23, 2012 at 4:00pm.**

**Pre-Convention Sessions are full-day and are \$340 plus GST.**

\*For further information, contact AUMA at 780-433-4431 or 1-800-661-2862 or AMG Solutions Inc. at 780-668-3005 or visit the AUMA website at [www.auma.ca](http://www.auma.ca)

### As a registered delegate you receive...

- The chance to build and improve the framework for the municipal order for government in Alberta.
- An opportunity to network with Alberta's municipal leaders.
- The right to choose who will represent your municipality on the AUMA Board.
- Opening Ceremonies featuring a top keynote speaker.
- Your choice of education sessions to help you address the latest key challenges facing municipalities.
- Trade show afternoon reception on Wednesday, lunch and dessert reception in the trade show on Thursday.
- Two opportunities to Dialogue with Ministers.
- Government Breakfast.
- A special closing keynote speaker on Friday.
- Shuttle service with Edmonton Transit to and from Convention hotels commencing Wednesday.

## 2012 CONVENTION CHAIR'S MESSAGE



Helen Rice  
Councillor  
City of Grande Prairie

### Leading Local Matters

Greetings to you - my friends and colleagues in municipal government. It's that time of year again and as the 2012 AUMA Convention Chair, I'd like to extend an invitation to you to join us at this year's event being held in Edmonton, September 26-28.

The theme for this year's convention, *Leading Local Matters* reflects much of the work AUMA has undertaken on behalf of members in recent years. The Local Matters campaign is about ensuring the best, most sustainable and vibrant future for our members and the communities they serve. AUMA has been calling on the Province to work with us to clearly define municipal obligations and authorities, while ensuring the necessary financial capacity.

Much has happened since we last met at convention. The provincial landscape, economic forecast, and social fabric of Alberta continues to evolve, creating

opportunities and challenges for municipalities and we've gone through a provincial election where important issues were brought to the forefront for Albertans to consider - issues that ultimately affect Local Matters.

Following the theme of *Leading Local Matters*, the convention committee has put together an itinerary that offers something for everyone and I am sure you will leave more knowledgeable, more informed, and more inspired to meet the challenges facing your community.

As always, we take your feedback to heart. Therefore, we are pleased to offer delegates a hot breakfast each morning of convention and have extended the resolutions sessions.

I am pleased to tell you that two of Canada's most notable personalities will join us to share their experiences and perspectives on leadership and teamwork, providing some refreshment

for the soul. Bruce Kirkby, a true adventurer and John Furlong, former CEO of VANOC, will surely entertain and inspire us as they recount their experiences.

On behalf of AUMA, I'd like to thank you for your ongoing support and am confident that you will find the 2012 Convention to be productive, rewarding and most enjoyable.

On behalf of the City of Edmonton, I'd like to invite you to take some time to explore some of the many sites and attractions that will be awash in fall colours as we convene for the 2012 AUMA Convention and AMSC Tradeshow.

Sincerely,

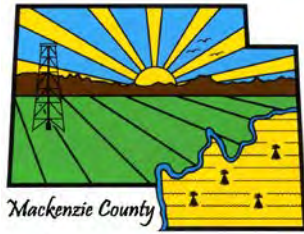
A handwritten signature in black ink, appearing to be 'HR' followed by a long horizontal stroke.

Helen Rice  
Convention Chair

# LEADING local MATTERS

AUMA CONVENTION & AMSC TRADE SHOW 2012  
SHAW CONFERENCE CENTRE EDMONTON SEPTEMBER 26-28, 2012





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>July 25, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Financial Report – June 30, 2012</b>

### **BACKGROUND / PROPOSAL:**

Finance department provides financial reports to Council as per policy.

### **OPTIONS & BENEFITS:**

Please review the following financial reports for the period ended June 30, 2012:

- Investment Report
- Operating Statement
- Projects Progress Report

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

That the financial reports for the period ended June 2012 be accepted for information.

Author: P. Tian Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## Investment Report for June 2012

### CHEQUING ACCOUNT on June 30, 2012

Bank account balance 8,492,171

### INVESTMENT VALUES on June 30, 2012

Short term investments (EMO-0377-A) 5,773,900  
 Short term T-Bill (1044265-26) 232,998  
 Long term investments (EMO-0374-A) 4,761,953  
10,768,850

These balances include 'market value changes'.

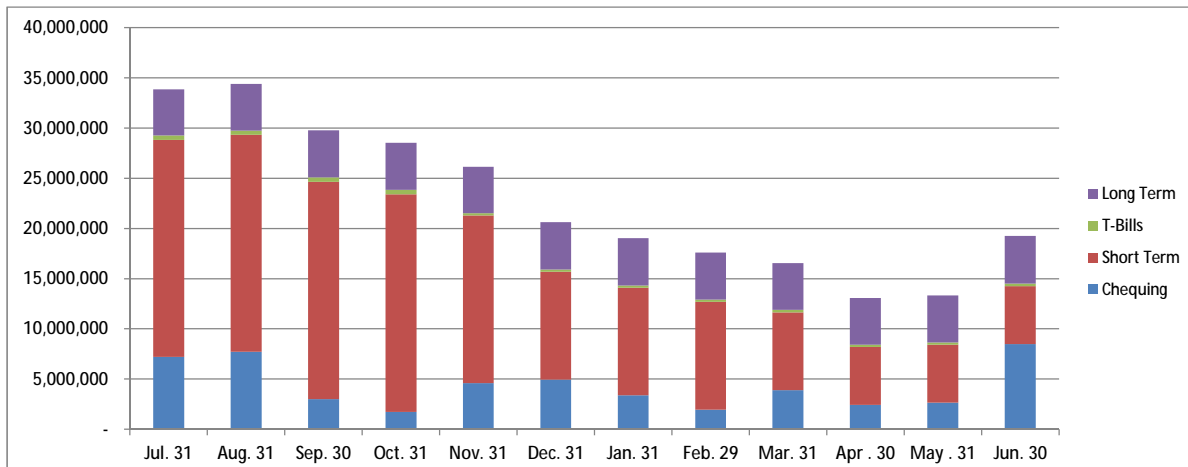
### REVENUES

	Total	Short Term	Long Term
Interest received	102,135	62,898	39,238
Interest accrued	25,130	0	25,130
	<b>127,265</b>	<b>62,898</b>	<b>64,367</b>
Market value changes	26,809	n/a	26,809
Interest received, chequing account	15,145	15,145	n/a
<b>Grand total revenues before investment manager fees</b>	<b>169,219</b>	<b>78,042</b>	<b>91,177</b>
Deduct: investment manager fees for investments	-12,300	-4,062	-8,238
<b>Grand total revenues after investment manager fees</b>	<b>156,919</b>	<b>73,980</b>	<b>82,938</b>

Note: The monthly investment reports for June 2012 have not been received. The interest income for EMO-0377 & EMO-0374 and the market value change for EMO-0374 for June 2012 were estimated based on the Portfolio Evaluation Reports as of June 30, 2012.

### BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Jul. 31	7,223,657	21,594,877	431,261	4,604,429	33,854,224
Aug. 31	7,705,389	21,620,728	431,518	4,651,678	34,409,313
Sep. 30	2,994,365	21,648,353	431,760	4,697,256	29,771,735
Oct. 31	1,743,367	21,671,035	431,980	4,687,186	28,533,568
Nov. 31	4,593,708	16,695,743	232,183	4,634,626	26,156,261
Dec. 31	4,960,346	10,715,760	232,302	4,729,599	20,638,007
Jan. 31	3,372,860	10,725,874	232,420	4,700,349	19,031,503
Feb. 29	1,957,148	10,738,223	232,531	4,678,861	17,606,764
Mar. 31	3,895,524	7,752,071	232,649	4,666,929	16,547,173
Apr. 30	2,434,491	5,759,186	232,764	4,653,003	13,079,444
May . 31	2,653,232	5,766,432	232,883	4,684,900	13,337,446
Jun. 30	8,492,171	5,773,900	232,998	4,761,953	19,261,021



**MACKENZIE COUNTY  
STATEMENT OF OPERATIONS**

June 30, 2012

	<b>2011 Actual</b>	<b>2012 Actual</b>	<b>2012</b>	<b>\$ Remaining</b>	<b>% Remaining</b>
	<b>Total</b>	<b>Total</b>	<b>Budget</b>		
<b>OPERATIONAL REVENUES</b>					
Property taxes	\$29,509,060	\$30,105,035	\$30,093,261	(\$11,774)	0%
User fees and sales of goods	\$2,327,164	\$1,661,434	\$3,204,882	\$1,543,448	48%
Government transfers	\$1,296,307	\$481,394	\$1,414,325	\$932,931	66%
Investment income (operating)	\$422,701	\$189,762	\$346,500	\$156,738	45%
Penalties and costs on taxes	\$115,552	\$151,578	\$115,000	(\$36,578)	-32%
Licenses, permits and fines	\$354,142	\$237,190	\$255,880	\$18,691	7%
Rentals	\$74,858	\$23,093	\$61,211	\$38,118	62%
Insurance proceeds	\$8,729	\$0	\$0	\$0	
Development levies	\$10,437	\$32,847	\$0	(\$32,847)	
Municipal reserve revenue	\$24,601	\$3,750	\$0	(\$3,750)	
Sale of non-TCA equipment	\$1,500	\$0	\$0	\$0	
Other	\$345,352	\$187,695	\$220,000	\$32,305	15%
<b>Total operating revenues</b>	<b>\$34,490,403</b>	<b>\$33,073,777</b>	<b>\$35,711,059</b>	<b>\$2,637,282</b>	<b>7%</b>
<b>OPERATIONAL EXPENSES</b>					
Legislative	\$669,581	\$304,898	\$675,209	\$370,311	55%
Administration	\$4,590,964	\$2,179,978	\$5,302,847	\$3,122,869	59%
Protective services	\$960,786	\$408,123	\$1,547,832	\$1,139,709	74%
Transportation	\$12,881,821	\$2,310,666	\$15,216,344	\$12,905,678	85%
Water, sewer, solid waste disposal	\$3,933,057	\$1,063,420	\$4,832,689	\$3,769,269	78%
Public health and welfare (FCSS)	\$622,969	\$525,464	\$671,041	\$145,577	22%
Planning, development, agriculture	\$1,564,630	\$630,258	\$2,254,807	\$1,624,549	72%
Recreation and culture	\$1,470,713	\$964,771	\$1,813,438	\$848,667	47%
School requisitions	\$6,295,112	\$3,076,350	\$6,157,364	\$3,081,014	50%
Lodge requisitions	\$719,088	\$291,715	\$291,715	\$0	
Non-TCA projects	\$341,735	\$87,589	\$766,114	\$678,525	89%
<b>Total operating expenses</b>	<b>\$34,050,456</b>	<b>\$11,843,234</b>	<b>\$39,529,400</b>	<b>\$27,686,166</b>	<b>70%</b>
<b>Excess (deficiency) before other</b>	<b>\$439,946</b>	<b>\$21,230,543</b>	<b>(\$3,818,341)</b>	<b>(\$25,048,885)</b>	
<b>CAPITAL REVENUES</b>					
Government transfers for capital	\$2,193,446	\$318,254	\$12,116,720	\$11,798,466	97%
Other revenue for capital	\$1,498,632	\$21,085	\$625,000	\$603,915	97%
Proceeds from sale of TCA assets	\$1,003,616	\$610,000	\$634,001	\$24,001	4%
	<b>\$4,695,694</b>	<b>\$949,339</b>	<b>\$13,375,721</b>	<b>\$12,426,382</b>	<b>93%</b>
<b>EXCESS (DEFICIENCY) - PSAB Model</b>	<b>\$5,135,640</b>	<b>\$22,179,882</b>	<b>\$9,557,380</b>	<b>(\$12,622,502)</b>	
<b>Convert to local government model</b>					
Remove non-cash transactions	\$6,540,031	\$0	\$8,651,973	\$8,651,973	100%
Remove revenue for capital projects	(\$4,695,694)	(\$949,339)	(\$13,375,721)	(\$12,426,382)	93%
Long term debt principle	\$2,032,234	\$201,243	\$2,421,974	\$2,220,731	92%
Transfers to/from reserves	\$4,897,743	\$0	\$2,411,658	\$2,411,658	100%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>\$50,000</b>	<b>\$21,029,300</b>	<b>(\$0)</b>	<b>(\$21,029,300)</b>	



Mackenzie County  
Summary of All Units  
For the Six Months Ending June 30, 2012

	2011 Actual	2012 Actual	2012	\$ Remaining	% Remaining
	Total	Total	Budget		
<b>OPERATING REVENUES</b>					
100-Taxation	\$29,249,181	\$29,877,448	\$29,847,076	(\$30,372)	0%
124-Frontage	\$247,129	\$227,587	\$272,549	\$44,962	16%
420-Sales of goods and services	\$303,843	\$297,586	\$223,135	(\$74,451)	-33%
421-Sale of water - metered	\$1,522,444	\$1,015,208	\$2,333,142	\$1,317,934	56%
422-Sale of water - bulk	\$500,878	\$348,640	\$648,605	\$299,965	46%
424-Sale of land	\$13,922	\$55,214	\$0	(\$55,214)	
510-Penalties on taxes	\$115,552	\$151,578	\$115,000	(\$36,578)	-32%
511-Penalties of AR and utilities	\$35,870	\$18,040	\$30,000	\$11,960	40%
520-Licenses and permits	\$11,704	\$10,080	\$12,600	\$2,520	20%
521-Offsite levy	\$10,437	\$32,847	\$0	(\$32,847)	
522-Municipal reserve revenue	\$24,601	\$3,750	\$0	(\$3,750)	
526-Safety code permits	\$263,848	\$177,522	\$185,000	\$7,478	4%
525-Subdivision fees	\$37,586	\$33,549	\$25,000	(\$8,549)	-34%
530-Fines	\$29,836	\$9,067	\$25,880	\$16,813	65%
531-Safety code fees	\$11,168	\$6,971	\$7,400	\$429	6%
550-Interest revenue	\$422,701	\$138,028	\$346,500	\$208,472	60%
551-Market value changes	\$0	\$51,734	\$0	(\$51,734)	
560-Rental and lease revenue	\$74,858	\$23,093	\$61,211	\$38,118	62%
570-Insurance proceeds	\$8,729	\$0	\$0	\$0	
592-Well drilling revenue	\$22,903	\$63,968	\$15,000	(\$48,968)	-326%
597-Other revenue	\$182,468	\$20,550	\$175,000	\$154,450	88%
598-Community aggregate levy	\$90,189	\$29,923	\$0	(\$29,923)	
630-Sale of non-TCA equipment	\$1,500	\$0	\$0	\$0	
840-Provincial grants	\$1,296,307	\$481,394	\$1,414,325	\$932,931	66%
990-Over/under tax collections	\$12,750	\$0	(\$26,364)	(\$26,364)	100%
<b>TOTAL REVENUE</b>	<b>\$34,490,403</b>	<b>\$33,073,777</b>	<b>\$35,711,059</b>	<b>\$2,637,282</b>	<b>7%</b>
<b>OPERATING EXPENSES</b>					
110-Wages and salaries	\$4,436,777	\$2,456,366	\$5,961,874	\$3,505,508	59%
132-Benefits	\$803,760	\$485,882	\$1,129,676	\$643,795	57%
136-WCB contributions	\$46,075	\$0	\$41,094	\$41,094	100%
142-Recruiting	\$17,653	\$2,328	\$10,000	\$7,672	77%
150-Isolation cost	\$57,009	\$25,671	\$66,000	\$40,329	61%
151-Honoraria	\$548,907	\$219,376	\$518,400	\$299,024	58%
211-Travel and subsistence	\$292,020	\$145,432	\$293,758	\$148,326	50%
212-Promotional expense	\$15,163	\$10,592	\$45,806	\$35,214	77%
214-Memberships & conference fees	\$94,517	\$53,594	\$116,635	\$63,041	54%
215-Freight	\$94,534	\$38,924	\$109,950	\$71,026	65%
216-Postage	\$22,130	\$18,292	\$37,050	\$18,758	51%
217-Telephone	\$165,370	\$71,036	\$159,822	\$88,786	56%
221-Advertising	\$61,461	\$39,026	\$60,040	\$21,014	35%
223-Subscriptions and publications	\$3,932	\$2,580	\$7,922	\$5,342	67%
231-Audit fee	\$54,690	\$49,250	\$56,000	\$6,750	12%
232-Legal fee	\$124,423	\$50,564	\$95,000	\$44,436	47%
233-Engineering consulting	\$88,981	\$13,834	\$101,000	\$87,166	86%
235-Professional fee	\$1,317,904	\$527,213	\$1,425,534	\$898,321	63%
236-Enhanced policing fee	\$282,846	\$130,000	\$340,000	\$210,000	62%
239-Training and education	\$50,008	\$25,673	\$129,450	\$103,777	80%
242-Computer programming	\$41,992	\$22,738	\$48,360	\$25,622	53%
251-Repair & maintenance - bridges	\$174,036	\$24,791	\$507,000	\$482,209	95%
252-Repair & maintenance - buildings	\$151,369	\$42,498	\$204,225	\$161,727	79%
253-Repair & maintenance - equipment	\$244,211	\$80,258	\$385,710	\$305,452	79%
255-Repair & maintenance - vehicles	\$100,413	\$42,856	\$89,250	\$46,394	52%
258-Contract graders	\$105,911	\$47,270	\$160,000	\$112,730	70%
259-Repair & maintenance - structural	\$948,792	\$107,206	\$1,697,320	\$1,590,114	94%
261-Ice bridge construction	\$83,365	(\$47,166)	\$120,000	\$167,166	139%
262-Rental - building and land	\$36,933	\$13,153	\$15,450	\$2,297	15%
263-Rental - vehicle and equipment	\$98,143	\$25,611	\$81,878	\$56,267	69%
266-Communications	\$68,041	\$31,750	\$77,760	\$46,010	59%
271-Licenses and permits	\$8,753	\$6,995	\$12,039	\$5,044	42%
272-Damage claims	\$1,000	\$0	\$5,000	\$5,000	100%
273-Taxes	\$13,382	\$990	\$15,000	\$14,010	93%
274-Insurance	\$241,106	\$0	\$273,110	\$273,110	100%
342-Assessor fees	\$252,483	\$116,246	\$234,520	\$118,274	50%
290-Election cost	\$0	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$723,152	\$227,599	\$916,379	\$688,780	75%
521-Fuel and oil	\$719,646	\$246,518	\$657,940	\$411,422	63%
531-Chemicals and salt	\$215,575	\$99,240	\$325,450	\$226,210	70%
532-Dust control	\$328,956	\$214,985	\$390,800	\$175,815	45%

	2011 Actual	2012 Actual	2012	\$ Remaining	% Remaining
	Total	Total	Budget		
533-Grader blades	\$153,301	\$12,832	\$150,000	\$137,168	91%
534-Gravel (apply; supply and apply)	\$1,957,622	\$30,624	\$1,474,700	\$1,444,076	98%
535-Gravel reclamation cost	\$621,903	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$102,962	\$54,325	\$145,440	\$91,115	63%
544-Electrical power	\$549,748	\$344,080	\$557,900	\$213,820	38%
710-Grants to local governments	\$1,598,790	\$792,700	\$2,006,600	\$1,213,900	60%
735-Grants to other organizations	\$1,498,132	\$1,406,544	\$1,565,356	\$158,812	10%
747-School requisition	\$6,295,112	\$3,076,350	\$6,157,364	\$3,081,014	50%
750-Lodge requisition	\$719,088	\$291,715	\$291,715	\$0	0%
800-Emergency Expenses	\$2,062	\$0	\$0	\$0	
810-Interest and service charges	\$32,418	\$4,714	\$27,000	\$22,286	83%
831-Interest - long term debt	\$484,236	\$67,971	\$691,036	\$623,065	90%
921-Bad debt expense	(\$1,119)	\$0	\$10,500	\$10,500	100%
922-Tax cancellation/write-off	\$11,732	\$4,623	\$60,000	\$55,377	92%
992-Cost of land sold	\$7,286	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$1,094,979	\$0	\$166,696	\$166,696	100%
994-Change in inventory	(\$956,123)	\$0	\$729,314	\$729,314	100%
995-Depreciation of TCA	\$6,401,174	\$0	\$7,755,963	\$7,755,963	100%
<b>TOTAL</b>	<b>\$33,708,721</b>	<b>\$11,755,645</b>	<b>\$38,763,286</b>	<b>\$27,007,642</b>	<b>70%</b>
<b>Non-TCA projects</b>	<b>\$341,735</b>	<b>\$87,589</b>	<b>\$766,114</b>	<b>\$678,525</b>	<b>89%</b>
<b>TOTAL EXPENSES</b>	<b>\$34,050,456</b>	<b>\$11,843,234</b>	<b>\$39,529,400</b>	<b>\$27,686,166</b>	<b>70%</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$439,946</b>	<b>\$21,230,543</b>	<b>(\$3,818,341)</b>	<b>(\$25,048,885)</b>	
<b>OTHER</b>					
830-Federal transfers for capital	\$103,235	\$0	\$0	\$0	
840-Provincial transfers for capital	\$2,090,211	\$318,254	\$12,116,720	\$11,798,466	97%
570-Insurance Proceeds	\$31,000	\$0	\$0	\$0	
575-Contributed TCA	\$1,442,832	\$0	\$0	\$0	
597-Other capital revenue	\$24,800	\$21,085	\$625,000	\$603,915	97%
630-Proceeds of sold TCA asset	\$1,003,616	\$610,000	\$634,001	\$24,001	4%
	<b>\$4,695,694</b>	<b>\$949,339</b>	<b>\$13,375,721</b>	<b>\$12,426,382</b>	<b>93%</b>
<b>EXCESS (DEFICIENCY) - PS MODEL</b>	<b>\$5,135,640</b>	<b>\$22,179,882</b>	<b>\$9,557,380</b>	<b>(\$12,622,502)</b>	
<b>CONVERT TO LG INCOME STATEMENT</b>					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$1,094,979	\$0	\$166,696	\$166,696	100%
994-Change in inventory	(\$956,123)	\$0	\$729,314	\$729,314	100%
995-Amortization of TCA	\$6,401,174	\$0	\$7,755,963	\$7,755,963	100%
Remove TCA revenues					
Total of OTHER per above	(\$4,695,694)	(\$949,339)	(\$13,375,721)	(\$12,426,382)	93%
Add LTD principle paid					
832-Principle Payments	\$2,032,234	\$201,243	\$2,421,974	\$2,220,731	92%
Add/Deduct LG model TF to/from reserves					
930-Contributions from Operating Reserve	(\$157,190)	\$0	(\$258,162)	(\$258,162)	100%
940-Contribution from Capital Reserve	(\$26,452)	\$0	\$0	\$0	
762-Contribution to Capital (funding TCA projects)	\$528,231	\$0	\$382,830	\$382,830	100%
763-Contribution to Capital Reserves	\$3,407,328	\$0	\$2,186,990	\$2,186,990	100%
764-Contribution to Operating Reserves	\$1,145,826	\$0	\$100,000	\$100,000	100%
<b>EXCESS (DEFICIENCY) - LG MODEL</b>	<b>\$50,000</b>	<b>\$21,029,300</b>	<b>(\$0)</b>	<b>(\$21,029,300)</b>	

## Project Progress Report

Project Name	Total costs	Costs in prior years	Costs in current year up to Jun 30, 2012	2012 Budget	2012 Budget Remaining on Jun 30, 2012	Status Update on Jun 30, 2012	Percentage of Completion (%)
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### Administration Department

ZA-Distance Communication & Training (CF)	2,073	-	2,073	10,000	7,927		
FV Building Alarm System (CF)	6,161	-	6,161	13,128	6,967		
Zama Paving Corenerstone/Library Parking Lot (was postponed in 2011)	-	-	-	300,000	300,000		
Office Roof Repair in Fort Vermilion	-	-	-	150,000	150,000	The project will be completed Fall of 2012.	0%
Virtual City Hall (CF)	15,585	15,585	-	4,415	4,415		
Office Parking Lot & Salt&Sand Pad Paving in Fort Vermilion	180,000	-	180,000	180,000	-	The project is currently in progress, and it will be completed by end of May 2012.	50%
Two Vans replacement	54,460	-	54,460	60,000	5,540		
CAO Vehicle	40,865	-	40,865	47,000	6,135		
Landscaping at Fort Vermilion Office	365	-	365	25,000	24,635	The project will be started in June 2012.	0%
Electronic Records Management System	20,190	-	20,190	100,000	79,810		
Xerox Replacement for Fort Vermilion Office	65,105	-	65,105	65,000	(105)		
Building Maintenance Truck, Cargo Trailer	42,838	-	42,838	55,000	12,162	Completed	100%
Land Purchases from AB SRD (CF)	53	53	-	174,948	174,948		
County's CAO House Capital Repairs (CF)	70,934	70,024	910	15,000	14,090		
<i>Total department 12</i>			412,966	1,199,491	786,525		

### Fire Department

Command Truck for Fort Vermilion	40,998	-	40,998	40,000	(998)	Completed	100%
Tompkins Fire Hall Construction (CF)	553,297	548,776	4,521	17,755	13,234	In progress	10%
Fire Dispatch System (CF)	-	-	-	24,370	24,370	In progress	10%
Tompkins Fire Hall Landscaping	4,470	-	4,470	20,000	15,530	In progress	10%
LC-Furniture/Fixtures for Blue Hills Fire hall (CF)	31,188	29,068	2,120	10,932	8,812	In progress	80%
LC - Fire Tanker (CF)	318,364	-	318,364	316,347	(2,017)	To be delivered end of May 2012	90%
Fire Hall Roof Repair in Fort Vermilion (re-shingling)	-	-	-	40,000	40,000	Currently receiving quotes	5%
<i>Total department 23</i>			370,473	469,404	98,931		

### Bylaw Enforcement Department

Bylaw Enforcement Officer Truck	30,192	-	30,192	31,000	808	Completed	100%
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Project Name	Total costs	Costs in prior years	Costs in current year up to Jun 30, 2012	2012 Budget	2012 Budget Remaining on Jun 30, 2012	Status Update on Jun 30, 2012	Percentage of Completion (%)
Safety Officer Truck	30,982	-	30,982	31,000	18	Completed	100%
Director of Community & Protective Services Truck	30,992	-	30,992	31,000	8	Completed	100%
<i>Total department 26</i>			92,167	93,000	833		

**Transportation Department**

Grader Replacement Program (three graders: units 2126, 2127, 2119)	1,062,687	-	1,062,687	1,070,961	8,274		
15' Mower & Arm (New for La Crete)	-	-	-	50,000	50,000		
Skidsteer Program (La Crete)	-	-	-	-	-		
Truck for PW Department (replacement of units 1844 & 1532)	87,447	-	87,447	90,001	2,554		
La Crete 101 Street Pave to Rural Standard & 103rd Avenue (Engineering)	-	-	-	100,014	100,014		
La Crete 94th Avenue Recap (Engineering)	-	-	-	47,330	47,330		
Fort Vermilion Paving Overlay (53rd Street) & (48th Ave) (Engineering)	-	-	-	128,935	128,935		
Zama Aspen Drive Pave to Rural Standard (Engineering)	-	-	-	42,412	42,412		
Road Construction Requests	36,566	-	36,566	230,000	193,434		
Transmission Flusher Pump/Cleaner (La Crete)	-	-	-	5,500	5,500		
Bridge Rebuild (BF 81336)	-	-	-	390,000	390,000		
Skidsteer Program (FV)	8,446	-	8,446	-	(8,446)		
Underhood Air Compressor for Service Truck in Fort Vermilion	7,900	-	7,900	8,000	100		
Salt & Sand Shelter for Fort Vermilion	2,584	-	2,584	20,000	17,416		
Pressure Washer System - Upgrades for Fort Vermilion	-	-	-	5,000	5,000		
Picker for Service Truck for Fort Vermilion	11,700	-	11,700	12,000	300		
Zama Bears paw Crescent (CF)	511,261	511,261	-	30,633	30,633		
Sander Plow Truck Equipment for Zama	-	-	-	165,000	165,000		
Bridge Rebuild (BF 76279 & 76506)	259,360	-	259,360	311,343	51,983		
Hamlet of Zama Entrance Beautification Project (CF)	-	-	-	10,000	10,000		
AJA Friesen Road Reconstruction (CF)	1,674,445	1,505,192	169,253	194,727	25,474		
Zama Access Road (Paving) (CF)	33,439	-	33,439	6,000,000	5,966,561		
Highway 88 Connector (Phase I Paving) (CF)	99,212	20,572	78,640	7,807,000	7,728,360		
<i>Total department 32</i>			1,758,021	16,718,856	14,960,835		

Project Name	Total costs	Costs in prior years	Costs in current year up to Jun 30, 2012	2012 Budget	2012 Budget Remaining on Jun 30, 2012	Status Update on Jun 30, 2012	Percentage of Completion (%)
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**Airport Department**

La Crete Airport Development (CF)	2,664,302	2,659,396	4,906	35,085	30,179	In progress	30%
Fort Vermilion Airport Development (CF)	1,351,590	1,351,590	-	28,016	28,016	In progress	30%
Airport Drainage Ditch at La Crete Airport	-	-	-	10,000	10,000	The estimated completion will be in Fall 2012.	0%
Airport Instrument Approach at La Crete Airport	-	-	-	50,000	50,000	The estimated completion will be in June 2012.	50%
<i>Total department 33</i>			4,906	123,101	118,195		

**Water Treatment & Distribution Department**

Truck for La Crete (new addition to the fleet)	34,182	-	34,182	35,000	818		
Steps for Reservoir in La Crete	-	-	-	7,000	7,000		
Wolfe Lake Water Point Building Replacement	-	-	-	16,000	16,000		
Raw Water Reservoir Cleaning and/or Aeration System Improvement in Fort Vermilion	5,380	-	5,380	300,000	294,620		
Replacement of Chlorine Gas Equipment & Analyzer in Fort Vermilion	-	-	-	15,000	15,000		
Truck for Fort Vermilion (replacement of unit 1126)	34,950	-	34,950	36,000	1,050		
Land Purchase (lot next to FV WTP)	35,000	-	35,000	35,000	-		
Zama Water Treatment Plant Upgrades (Distribution System Updates)	-	-	-	50,000	50,000		
LC-Hydrant Replace Program (CF)	92,310	55,510	36,800	44,490	7,690		
FV WTP - Capacity & Expansion Assessment (CF)	204	-	204	50,000	49,796		
Rural Water - Phase I	74,166	-	74,166	300,000	225,834		
Rural Water - Pumping Station	-	-	-	450,000	450,000		
Rural Water - Phase II	-	-	-	290,376	290,376		
<i>Total department 41</i>			220,682	1,628,866	1,408,184		

**Sewer Disposal Department**

Lagoon Upgrade in La Crete	15,404	-	15,404	4,396,353	4,380,949		
ZA-S-Curve Sewer Services (East Side) (CF)	2,544	2,544	-	47,456	47,456		
Main Lift Station Upgrade in Zama	-	-	-	-	-		
<i>Total department 42</i>			15,404	4,443,809	4,428,405		

**Solid Waste Disposal**

Project Name	Total costs	Costs in prior years	Costs in current year up to Jun 30, 2012	2012 Budget	2012 Budget Remaining on Jun 30, 2012	Status Update on Jun 30, 2012	Percentage of Completion (%)
Bin Replacement	-	-	-	18,700	18,700	Most bins have been received, and we are waiting for additional three bins.	80%
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station) (CF)	-	-	-	39,000	39,000	In Progress, Waiting for SRD	30%
<i>Total department 43</i>			-	57,700	57,700		

#### Agricultural Services Department

High Level Rural Drainage Phase II	10,851	-	10,851	225,000	214,149		
High Level Rural Drainage Phase III	-	-	-	616,000	616,000		
<i>Total department 63</i>			10,851	841,000	830,149		

#### Recreation Department

Fort Vermilion Recreation Board (CF)	38,429	38,059	370	217,941	217,571		
La Crete Recreation Board (CF)	220,321	220,321	-	88,500	88,500		
Zama Recreation Board (CF)	-	-	-	75,000	75,000		
<i>Total department 71</i>			370	381,441	381,071		

#### Parks & Playgrounds Department

ZA-Park Landscaping (CF)	7,054	7,054	-	2,946	2,946		
Bobcat for La Crete (new addition)	-	-	-	35,000	35,000	Unit has been ordered.	10%
Water Spray Park (Fort Vermilion) (CF)	-	-	-	130,000	130,000		
Zero Turn Mower & Tiller for Fort Vermilion	15,795	-	15,795	18,300	2,505	The mower was purchased, and we are waiting for delivery of Tiller.	80%
Zero Turn Mower for La Crete	11,876	-	11,876	15,000	3,124	Completed	100%
Dump Trailer for Fort Vermilion	14,000	-	14,000	15,000	1,000	Completed	100%
La Crete Arena Walkway	2,462	-	2,462	15,000	12,538	Walkway has been surveyed, and we are waiting for title documents.	30%
RV Dump - Hutch Lake (CF)	-	-	-	6,600	6,600		
La Crete - Water Spray Park (CF)	-	-	-	120,000	120,000		
Hutch Lake - Shelter & Playground Equipment (CF)	36,461	36,461	-	3,539	3,539	Interior to be finished	80%
Hutch Lake - Stairs (CF)	17,791	17,791	-	2,749	2,749	Ice is still on lake.	80%
<i>Total department 72</i>			44,133	364,134	320,001		

**TOTAL 2012 Capital Projects**

**2,929,972    26,320,802    23,390,829**





May 4, 2012

Dear Mayors & Councillors:

Re: Municipalities Matter campaign



AUMA's first-ever public awareness campaign in support of the Local Matters initiative prior to the provincial election was a success.

Under the theme Municipalities Matter, radio, print and online advertising ran Mar 5-25, 2012 and was supported by a dedicated informational website. This was further supported by meetings with editorial board of six major dailies.

Resinova Research was engaged to conduct pre-and post-polling to assess the effectiveness of the public campaign, by assessing any changes in taxpayers' awareness of and attitudes towards Municipalities Matters themes.

I am pleased to report the key findings of the polling:

- 16% of post-campaign survey respondents said they recalled hearing, seeing or reading advertisements on the subject of a new relationship between the municipalities and the province
- 35% of post-campaign survey respondents recalled at least one of the three specific messages
- 77% of respondents that saw or heard messages agreed that the message or advertisement was believable
- Most (56%) agreed that it increased their awareness of a local issue.
- A substantial portion (31%) agreed that it stimulated them to look for more information on the subject

From these findings it was concluded that the campaign reached about 35% of adult residents of Alberta's urban municipalities.

Ressinova comments:

- The AUMA campaign appears to have helped to increase the importance of how local infrastructure is funded, as it was substantially more important among post-campaign respondents who saw, heard or read AUMA's advertisement (94% agreed it was important).

.../2



- Most adults who reside in an Alberta urban municipality (66% of pre-campaign respondents and 58% of post-campaign respondents) believe that their local or municipal government should have the most responsibility for planning, managing and funding their local infrastructure.

Local Matters advocates for a new provincial–municipal relationship that recognizes municipalities as an order of government with clearly-defined obligations and the authority and financial capacity to meet those obligations.

We look forward to discussing with you how to further enhance our Local Matters strategy at the Mayors' Caucuses June 13-15, 2012, in Calgary and at our 2012 Convention *Leading Local Matters* September 26-28 in Edmonton.

Sincerely,



Linda Sloan  
AUMA President

July 4, 2012

Ms. Joulia Whittleton  
Chief Administrative Officer  
Mackenzie County  
PO Box 640  
MACKENZIE COUNTY, AB T0H 1N0

Dear Ms. Whittleton:

As you may be aware, the federal government, through Public Safety Canada, has announced the discontinuation of two emergency management initiatives - the Canadian Emergency Management College (CEMC) and the Joint Emergency Preparedness Program (JEPP). These federally-based training and funding programs were one way that the Government of Alberta supported municipalities, First Nations and Métis Settlements by both redistributing funding for emergency preparedness projects and ensuring training opportunities were available for Alberta's first responders and emergency management personnel. We want to take this opportunity to share what we know about the changes and how they may affect your municipality, First Nation or Métis Settlement.

Effective immediately, the federally operated CEMC will no longer provide course delivery. Public Safety Canada has indicated that emergency management training will continue to be delivered through a three-year Memorandum of Understanding (MOU), which the College has recently signed with the Canada School of Public Service. Under the MOU, the CEMC will provide policy and programming guidance and the Canada School of Public Service will develop, deliver and evaluate emergency management training on a cost recovery basis. With the details of this new arrangement still being worked out, it is unclear whether or not there will be training opportunities that the province or your municipality can access.

The Alberta Emergency Management Agency will examine what training gaps and opportunities exist as part of our ongoing support for municipalities, First Nations and Métis Settlements.

The federal government has also indicated that the original objectives of the JEPP, namely to enhance local emergency preparedness and response capacity, have been met and that funding will no longer be available after fiscal year 2012/13.

Federal contributions for funding provided under JEPP for Urban Search and Rescue and for critical infrastructure initiatives will also cease. Applications for JEPP funding for fiscal year 2012/13 projects will still be processed.

The Government of Alberta is currently reviewing the effects of this decision on emergency management and preparedness in Alberta. If you have any questions regarding JEPP, please contact Mr. Brad Ison, Manager, Recovery Programs at 780-415-9483. Questions regarding the CEMC can be directed to Mr. Tom Sand, Manager, Training and Development at 780-427-8632.

Sincerely,

A handwritten signature in blue ink, appearing to read 'P. Whittaker', with a stylized flourish extending to the right.

Paul Whittaker  
Deputy Minister

cc: Directors of Emergency Management (Municipal, First Nations and Métis Settlements)

# Royal Canadian Mounted Police

Fort Vermilion Detachment

## Month End Report for June 2012:

During this reporting period the Fort Vermilion Detachment received a total of **385** calls for service. **152** of these calls for service were received and investigated in Fort Vermilion .

- 7 - Assault
  - 0 - Animal.
  - 1 - 911 hang up.
  - 0 - Items lost/found.
  - 2 - Assistance to other agency./ General Public
  - 1 - Mental Health Act.
  - 0 - Person reported missing.
  - 0 - Child Welfare Act.
  - 0 - Family Relations Act.
  - 0 - Municipal Bylaw.
  - 0 - Intersection related traffic violations.
  - 1 - Speeding violations. 3 - Seatbelt violations.
  - 0 - Off Highway Vehicle violation.
  - 1 - Other Moving traffic violations.
  - 0 - Other Non-moving traffic violation.
  - 2 - Liquor Act.
  - 0 - Driving with disqualified.
  - 1 - Roadside suspensions.
  - 2 - Traffic collisions.
  - 0 - Crime Prevention.
  - 3 - Disturbing the Peace.
  - 0 - Fraud under \$5000.
  - 0 - Harassing phone call.
  - 0 - Impaired Care or Control over 80 mg% of a Motor vehicle.
  - 1 - Impaired Operation of a motor vehicle.
  - 8 - Mischiefs.
  - 0 - Sexual assault
  - 5 - Theft.
  - 2 - Controlled Drugs and Substances Act (Trafficking).
- 3 = Total Traffic Infractions (Provincial)(Not accidents & not criminal code)**  
**48 = Total Criminal Code Offences**

# Royal Canadian Mounted Police

Fort Vermilion Detachment

## Month End Report for June 2012:

During this reporting period the Fort Vermilion Detachment received a total of **385** calls for service. **34** of these calls for service were received and investigated in Boyer .

- 2 - Assault
- 0 - Animal.
- 2 - 911 hang up.
- 0 - Items lost/found.
- 0 - Assistance to other agency./ General Public
- 0 - Mental Health Act.
- 0 - Person reported missing.
- 0 - Child Welfare Act.
- 0 - Family Relations Act.
- 0 - Municipal Bylaw.
- 0 - Intersection related traffic violations.
- 0 - Speeding violations. 3 - Seatbelt violations.
- 0 - Off Highway Vehicle violation.
- 1 - Other Moving traffic violations.
- 0 - Other Non-moving traffic violation.
- 1 - Liquor Act.
- 0 - Driving with disqualified.
- 0 - Roadside suspensions.
- 2 - Traffic collisions.
- 0 - Crime Prevention.
- 1 - Disturbing the Peace.
- 0 - Fraud under \$5000.
- 1 - Harassing phone call.
- 0 - Impaired Care or Control over 80 mg% of a Motor vehicle.
- 2 - Impaired Operation of a motor vehicle.
- 4 - Mischiefs.
- 0 - Sexual assault
- 0 - Theft.
- 0 - Controlled Drugs and Substances Act (Trafficking).

**2 = Total Traffic Infractions** (Provincial)(Not accidents & not criminal code)

**12 = Total Criminal Code Offences**

# Royal Canadian Mounted Police

Fort Vermilion Detachment

## Month End Report for June 2012:

During this reporting period the Fort Vermilion Detachment received a total of **385** calls for service. **244** of these calls for service were received and investigated in MD23 .

- 13 - Assault
- 1 - Animal.
- 4 - 911 hang up.
- 4 - Items lost/found.
- 2 - Assistance to other agency./ General Public
- 6 - Mental Health Act.
- 2 - Person reported missing.
- 0 - Child Welfare Act.
- 1 - Family Relations Act.
- 1 - Municipal Bylaw.
- 0 - Intersection related traffic violations.
- 12 - Speeding violations. 3 - Seatbelt violations.
- 1 - Off Highway Vehicle violation.
- 5 - Other Moving traffic violations.
- 4 - Other Non-moving traffic violation.
- 3 - Liquor Act.
- 1 - Driving with disqualified.
- 2 - Roadside suspensions.
- 8 - Traffic collisions.
- 0 - Crime Prevention.
- 4 - Disturbing the Peace.
- 1 - Fraud under \$5000.
- 0 - Harassing phone call.
- 0 - Impaired Care or Control over 80 mg% of a Motor vehicle.
- 1 - Impaired Operation of a motor vehicle.
- 11 - Mischiefs.
- 0 - Sexual assault
- 9 - Theft.
- 2 - Controlled Drugs and Substances Act (Trafficking).

**32 = Total Traffic Infractions** (Provincial)(Not accidents & not criminal code)

**63 = Total Criminal Code Offences**

# Royal Canadian Mounted Police

Fort Vermilion Detachment

## Month End Report for June 2012:

During this reporting period the Fort Vermilion Detachment received a total of **385** calls for service. **61** of these calls for service were received and investigated in La Crete .

- 2 - Assault
- 0 - Animal.
- 2 - 911 hang up.
- 1 - Items lost/found.
- 0 - Assistance to other agency./ General Public
- 4 - Mental Health Act.
- 0 - Person reported missing.
- 0 - Child Welfare Act.
- 1 - Family Relations Act.
- 1 - Municipal Bylaw.
- 0 - Intersection related traffic violations.
- 6 - Speeding violations.
- 3 - Seatbelt violations.
- 1 - Off Highway Vehicle violation.
- 4 - Other Moving traffic violations.
- 4 - Other Non-moving traffic violation.
- 1 - Liquor Act.
- 1 - Driving with disqualified.
- 1 - Roadside suspensions.
- 1 - Traffic collisions.
- 0 - Crime Prevention.
- 1 - Disturbing the Peace.
- 1 - Fraud under \$5000.
- 0 - Harassing phone call.
- 0 - Impaired Care or Control over 80 mg% of a Motor vehicle.
- 0 - Impaired Operation of a motor vehicle.
- 3 - Mischiefs.
- 0 - Sexual assault
- 2 - Theft.
- 0 - Controlled Drugs and Substances Act (Trafficking).

**24 = Total Traffic Infractions** (Provincial)(Not accidents & not criminal code)

**9 = Total Criminal Code Offences**

July 4th, 2012

Dear Stakeholder,

**Subject: TransCanada's Proposed Bootis Hill Pipeline Project**

In April 2012, TransCanada's wholly owned subsidiary, NOVA Gas Transmission Ltd. (NGTL), informed stakeholders and Aboriginal communities about our plans to submit an application to the National Energy Board (NEB) to construct and operate the Bootis Hill pipeline. The proposed pipeline is a 5.2 kilometre, 20 inch diameter natural gas pipeline located approximately 130 kilometres (km) northwest of Rainbow Lake, Alberta. The proposed pipeline would parallel, in its entirety, an existing pipeline, and would not cross any water bodies. The proposed pipeline is being proposed in order to meet incremental demand for transportation of sweet natural gas.

NGTL submitted that application in May of this year. On June 21<sup>st</sup>, the National Energy Board informed NGTL that the Board would not be proceeding with the processing of this application due to its assessment that the application lacked certain socio-economic information as well as information related to the engagement of potentially affected Aboriginal groups. NGTL was invited to re-file its application upon completion of these consultation activities.

NGTL has been engaging with potentially affected Aboriginal communities and other stakeholders about the project since the summer of 2011, and we are continuing to do so including, undertaking Traditional Land Use studies this summer. These results will be incorporated into NGTL's subsequent application, to be re-filed with the Board in September of this year.

If you have any questions about this proposed project, please don't hesitate to contact the project team by calling Project Manager Cameron Mahmood at 403.920.5908 or toll free at 1.800.361.6522.

Yours truly,



**Bootis Hill Pipeline Project**  
Rebecca McElhoes, Community Relations Advisor  
TransCanada

Attach: National Energy Board Letter







File OF-Fac-Gas-N081-2012-04 01  
21 June 2012

Ms. Trishna Wirk  
Regulatory Project Manager  
NOVA Gas Transmission Ltd.  
450 – 1<sup>st</sup> Street SW  
Calgary, AB T2P 5H1  
Facsimile 403-920-2347

Dear Ms. Wirk:

**NOVA Gas Transmission Ltd. (NGTL) Application Pursuant to Section 58 of the  
*National Energy Board Act* (NEB Act) to Construct and Operate the Bootis Hill  
Lateral Loop (the Application) dated 30 May 2012**

The National Energy Board (the Board) has examined NGTL's Application and subsequent filing dated 12 June 2012. The Board finds that the Application cannot be processed at this time because it is deficient. The Application does not meet the requirements of Chapter 3, Section 3.3 of the *Filing Manual*<sup>1</sup> in relation to Consultation, specifically the adequate consultation of potentially affected Aboriginal groups.

**Socio-economic Impact Assessment**

The Application provides inadequate information on the potential impacts of the project on Aboriginal traditional land and resources use on Crown lands. Specifically, the application does not provide sufficient information regarding the identification of potential impacts to site-specific traditional land uses, potential impacts to the traditional use of resources by potentially affected Aboriginal groups, or how any information provided by potentially affected groups may have been considered in the design of the project, including mitigation measures.

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<sup>1</sup> The *Filing Manual* can be found on the NEB's website by clicking on "Publications - Acts and Regulations", then "Rules, Regulations, Guidelines, Guidance Notes and Memoranda of Guidance Pursuant to the National Energy Board Act", then "Filing Manual (previously Guidelines for Filing Requirements)".

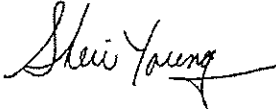
**Aboriginal Consultation**

The Application must provide evidence of adequate consultation with potentially affected Aboriginal groups, or a justification for why consultation was not considered necessary. Given that the proposed Project is located within Métis Nation of Alberta (Region 6) and falls within the Dene Tha' First Nation asserted traditional territory, the Application should provide completed documentation of the information outlined in Chapter 3, Section 3.3 of the *Filing Manual*, which justifies the level and extent of consultation with potentially affected Aboriginal groups, or alternatively, as noted in Section 3.3.4, an explanation as to why the consultation program was considered unnecessary.

Accordingly, the Board will not proceed to process the Application. If NGTL wants to proceed with this project, NGTL is advised to re-file a complete application.

NGTL is directed to serve a copy of this letter on all interested parties.

Yours truly,

A handwritten signature in cursive script that reads "Sheri Young". The signature is written in black ink and includes a horizontal line extending to the right from the end of the name.

Sheri Young  
Secretary of the Board

June 20, 2012

Reeve Bill Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB, T0H 1N0

Dear Mr. Neufeld,

How do we build a sustainable future? Conserve our natural heritage? Meet the needs of tomorrow's generations?

**On 15 September 2012, one hundred Albertans will be meeting in Calgary to discuss Canada's role as a signatory to the United Nation's Convention on Biological Diversity.** During this one-day citizen conference, hosted by the University of Calgary, participants will learn about biodiversity issues, debate the issues with other participants, and vote on solutions and outcomes. On the same day, similar consultations will be happening in 30 countries around the world (see [biodiversity.wwviews.org](http://biodiversity.wwviews.org)). World Wide Views on Biodiversity in Canada will be holding three consultations – Alberta, Ontario and Québec – and forwarding citizens' votes to the Canadian delegates to the UN biodiversity convention, meeting October 8 – 19 in India.

Our citizen recruitment campaign begins in July. Interested participants will be asked to complete a brief questionnaire to ensure that the citizens we select reflect Alberta's diverse population. One quarter of Alberta's population live in a rural or small town setting. To include a similar proportion of our participants from rural Alberta, we are requesting **sponsorship of one citizen participant from a rural area**. Citizen involvement in the political process enhances accountability, and connects local issues with national and international concerns. As a citizen sponsor, we will endeavour to include a citizen from your region in our final selection.

Sponsorship of one citizen is \$1500. Sponsorship covers travel, accommodation, parking, conference fees and a \$100 honourarium.

Thank you for your consideration of our sponsorship request. If you would like to learn more about the project, please contact me at (403) 220-3925 or [kejmorri@ucalgary.ca](mailto:kejmorri@ucalgary.ca). One of our team would be happy to do a presentation to your Council about World Wide Views on Biodiversity via Skype. We look forward to working with the Mackenzie County on this project.

Sincerely,

Kate Morrison  
Project Manager – World Wide Views on Biodiversity Alberta Consultation

